

ALL INDIA INSTITUTE OF MEDICAL SCIENCES
DEPARTMENT OF LAB MEDICINE
ANSARI NAGAR, NEW DELHI-110029
(STORES SECTION)

REQUEST FOR QUOTATION (RFQ)

Ref. No.: 1237/LabMedicine/Biochemistry/26-27

Date: 25.08.26

Subject: Request for quotation for the procurement of Laboratory Consumables, Calibrators, Quality Control Materials and Accessories for the Biochemistry Section of the Department of Laboratory Medicine, AIIMS, New Delhi - reg.

On behalf of the HOD, Laboratory Medicine, AIIMS, New Delhi, sealed quotations are invited from reputed and eligible vendors for the supply of Laboratory Consumables, Calibrators, Quality Control Materials and Accessories, as per the detailed list given below.

This procurement is being undertaken as per GFR-155 and the Manual of Procurement of Goods (2024) guidelines, following approval of the Competent Authority.

1. Submission of Quotations

Interested firms may submit their quotations in a sealed envelope superscribed:

***“Quotation for Laboratory Consumables, Calibrators, QC Materials & Accessories:
Biochemistry Section, Dept. of Lab Medicine”***

Quotations shall be addressed to:

The Head of Department,
Department of Laboratory Medicine,
2nd Floor, AIIMS, New Delhi – 110029

and must be submitted in the HOD Office, Lab Medicine Department on or before:

Last Date & Time of Submission: 04.09.2026, up to 03:00 PM

2. Mode of Submission

The quotation shall be submitted in a single sealed envelope containing both the techno-commercial bid and the financial bid. The sealed envelope should clearly mention the following details:

- i. Reference number of the quotation
- ii. Description: *“Quotation for Laboratory Consumables, Calibrators, QC Materials & Accessories – Department of Laboratory Medicine”*
- iii. Due date for submission of quotation
- iv. Due date for opening of quotation

Quotations submitted without a sealed and properly marked envelope may be rejected.




भंडार अधिकारी
STORES OFFICER
आर्यभट्ट विज्ञान भवन / Dept. of Lab. Medicine
आर्यभट्ट विज्ञान भवन, 2nd Floor, AIIMS, New Delhi - 110029

3. Scope of Supply

Vendors are required to quote for the following items meeting standard biochemistry laboratory quality norms:

S.No.	Item Description	Qty	Pack Size / Specification
1	G6PD QC	1	2 Levels × 1 ml
2	ACE QC	1	2 Levels × 1 ml
3	TBA QC	1	L-3×5 ml, H-3×5 ml
4	ADA QC	1	3 × 1 ml
5	Serum Lactate Cal	1	—
6	ADA Cal	1	—
7	ACE Cal	1	—
8	TBA Cal	1	—
9	Ammonia Cal	1	—
10	Lamp	1	—
11	Cuvettes	8 Packs	1 Segment – 5 pcs
12	Sugar Sample Probe	1	—
13	CD80	40 Bottles	1 Litre
14	DI Water	150 Cans	10 Litre

(Vendors may add catalogue numbers and brand clearly in the quotation.)

4. Terms & Conditions

1. Rates must be quoted in INR, clearly indicating basic price, GST%, and total price (all-inclusive).
2. Only sealed quotations will be accepted; quotations sent via email or WhatsApp will be rejected as per the Manual of Procurement (2024).
3. The quoted items (QC materials, calibrators and reagents) must be freshly manufactured, with a minimum 12 months shelf life at the time of delivery.
4. Vendor must submit (if applicable):
 - o Valid GST Registration
 - o Non-blacklisting Certificate
 - o Fall Clause Certificate
 - o Supporting Supply Orders
 - o Manufacturer Authorization (if applicable)



5. Delivery: Within 45 days from receipt of Supply Order.
6. Payment will be made as per AIIMS norms, after satisfactory delivery & inspection.
7. AIIMS reserves the right to accept or reject any quotation without assigning any reason.
8. Quotations must remain valid for 90 days from the last date of submission.

5. Evaluation Criteria

1. The L1 vendor will be determined based on the overall lowest cost (inclusive of all taxes).
2. Only technically compliant quotations will be considered for financial evaluation.

6. Penalty for Delay in Delivery

If the delivery is not effected on the due date, the following penalties shall apply:

- a. First extension – For one month or part thereof: @ 2% of the order value.
- b. Second extension – For an additional month or part thereof: @ 3% of the order value.
- c. In case of non-supply – Penalty @ 7.5% of the order value will be imposed.

Copy for Information:

1. PA to HOD, Lab Medicine
2. Faculty In-Charges (Stores) & (Biochemistry Section)


Stores Officer
(Dept. of Lab Medicine)
भण्डार अधिकारी
STORES OFFICER
आरोग्यशाला चिकित्सा विभाग/Dept. of Lab. Medicine
आर.एम.एस., नई दिल्ली/A.I.I.M.S., New Delhi-110029


25/Ay/26