

ALL INDIA INSTITUTE OF MEDICAL SCIENCES
(RTI CELL)

No F.35-17/2025/(MISC)/RTI-Estt I

Ansari Nagar, New Delhi-29
Dated 27 NOV 2025

MEMORANDUM

Subject -Designation/Nomination of Central Public Information Officer, Central Assistant Public Information Officer & First Appellate Authority under Right to Information Act at AIIMS, New Delhi – reg.

In Super session of the various Office Memorandum on the subject cited above The undersigned is directed to inform that the Competent Authority is pleased to designate/nominate the following Faculty Members/Officers as Central Public Information Officer, Central Assistant Public Information Officer & First Appellate Authority for concerned Centre/Department/Section/Cell, AIIMS, New Delhi, under Right to Information Act. The name & designation of Faculty/Members/Officers for individual Departments are as under:-

S.No	Name of the Department/Centre/Section/Unit	Name of designated Central Public Information Officer	Name of designated Central Assistant Public Information Officer	Name of designated First Appellate Authority
1.	Department of Anatomy	Dr Ritu Sehgal Professor Department of Anatomy AIIMS, New Delhi (already nominated)	Dr Arthi G Assistant Professor Department of Anatomy AIIMS, New Delhi In place of Dr. Tony George Jacob, Professor Department of Anatomy AIIMS, New Delhi	Dr S B Ray Professor & Head Department of Anatomy AIIMS, New Delhi In place of Dr A Sharif Professor & Head Department of Anatomy AIIMS, New Delhi
2	Stores Section (D.O) AIIMS, New Delhi	Mrs Archana Sharma Sr. Stores Officer (D.O) AIIMS, New Delhi	N A	Dr Piyush Ranjan Professor Department of Surgery, Surgical Disciplines & Officer In-charge Procurement Work AIIMS, New Delhi In place of Dr. Shashank Chauhan, Additional Professor, Department of Plastic, Reconstructive & Burns Surgery, & Officer In-charge Procurement Work, AIIMS New Delhi
3.	Procurement Work AIIMS, New Delhi	Sh Manohar Arya Sr. Stores Officer AIIMS New Delhi	N.A.	Dr Alok Agrawal Professor Psychiatry, AIIMS NDDTC (already nominated) & Sh. Mahender Pal Singh Administrative Officer AIIMS, New Delhi In place of Sh. Shashikant Khanwar Administrative Officer AIIMS, New Delhi
4	NDDTC AIIMS	Dr. Prabhoo Dayal Professor Psychiatry, AIIMS NDDTC (already nominated)	Dr Alok Agrawal Professor Psychiatry, AIIMS NDDTC (already nominated) & Sh. Mahender Pal Singh Administrative Officer AIIMS, New Delhi In place of Sh. Shashikant Khanwar Administrative Officer AIIMS, New Delhi	Prof. Anju Dhawan Chief NDDTC AIIMS, New Delhi (already nominated)
5.	Transplant Immunology & Immunogenetics	Dr. Uma Kangal Additional Professor & Head Dept. of Transplant Immunology & Immunogenetics, AIIMS, New Delhi (already nominated)	Dr. Rakesh Kumar Additional Professor Department of Transplant Immunology & Immunogenetics AIIMS, New Delhi (already nominated)	Dr Sandeep Mahajan Professor Department of Nephrology AIIMS New Delhi In place of Dr. D K. Mitra Professor & Head Transplant Immunology & Immunogenetics AIIMS, New Delhi
6.	Establishment Section- I&II, AIIMS New Delhi	Sh. Ankit Kumar Administrative Officer AIIMS, New Delhi In place of Mrs. Anita Tete Sr. Administrative Officer AIIMS New Delhi	Sh. Nandan Singh Routela Assistant Administrative Officer AIIMS, New Delhi & Sh. Ravinder Kumar Assistant Administrative Officer, AIIMS, New Delhi (already nominated)	Sh. B S Gill CAO AIIMS, New Delhi (already nominated)
7	Recruitment Cell	Sh. Raj Kumar Bhowal Administrative Officer AIIMS, New Delhi In place of Shri K C Bhatt Administrative Officer, AIIMS, New Delhi	Sh. C G Sathyan Assistant Administrative Officer AIIMS, New Delhi	Dr. Pratik Kumar Professor of Medical Physics Dr. B R A J R C H & Professor In-charge Recruitment Cell AIIMS, New Delhi In place of Dr. Praveen Vashist Professor of Community Ophthalmology Dr. R. P. Centre, Ophthalmic Sciences & Professor Incharge Recruitment Cell

8.	Grievances Cell Parliament Section GSLI (General Saving Link Insurance) AIIMS, New Delhi SC/ST Cell/ OBC/ Women Cell, AIIMS, New Delhi	Mrs. Anita Tete Sr Administrative Officer AIIMS, New Delhi In place of Mrs. Jyoti Arora Administrative Officer AIIMS, New Delhi	NA N.A. N.A.	Shri Nishant Kumar Deputy Secretary AIIMS, New Delhi (already nominated)
	Co-ordination Cell, AIIMS, New Delhi		Shri Rajendra Kumar Assistant Administrative Officer, Co-ordination Cell AIIMS, New Delhi (already nominated)	NA
9.	Faculty Cell	Shri Raj Kumar Bhardwaj Administrative Officer AIIMS, New Delhi (already nominated)		Dr. Nishkarsh Gupta Professor Onco- Anesthesiology & Palliative Medicine & Professor Incharge, Faculty Cell, AIIMS, New Delhi In place of Dr. Sanjay Kumar Arya Professor of Hospital Administration & Professor Incharge, Faculty Cell, AIIMS, New Delhi

This issues with the approval of Director, AIIMS, New Delhi.



Sr. ADMINISTRATIVE OFFICER

DISTRIBUTION:-

- 1) Officer Concerned
- 2) The Medical Superintendent
- 3) All the Chiefs of Centres/Head of the Departments/Sections/Unit/Branch Officers
- 4) The Faculty In-charge, Media Centre
- 5) Prof. In-charge (Computer Facility), AIIMS – with a request to upload list of aforesaid designated Appellate Authority, Central Public Information Officer & Central Assistant Public Information Officer on the website of the Institute.
- 6) Superintending Engineer, AIIMS – with the request to get printed/Updated the name of aforesaid designated Appellate Authority, Central Public Information Officer & Central Assistant Public Information Officer on the AIIMS RTI signboard.
- 7) The F.S. to Director/Dean/AD(A)/Sr. F.A./CAO, AIIMS, New Delhi
- 8) All Notice Boards
- 9) The Guard File
- 10) The Sr. Hindi Officer - With a request to provide the Hindi version of the same for uploading on AIIMS website