



**ALL INDIA INSTITUTE OF MEDICAL SCIENCES
ANSARI NAGAR, NEW DELHI-110029
RECRUITMENT NOTICE NO.1/2016**

Applications are invited in the prescribed form through online mode for filling of following Group 'B' and Group 'C' posts at the AIIMS, New Delhi as under:-

S. No.	Name of the Post, Pay Band & Grade Pay and Essential eligibility criteria	Group	Age Limit for Direct Recruits	Number of vacancies (s)* and reservation	Category of Disables for which post is identified suitable	Process of Selection
1.	Technician (Radiotherapy) Grade-II (PB-2 Rs.9300-34800 + Rs.4200 Grade Pay) Essential: B.Sc. in Radiotherapy Technology (03 years course) or equivalent from a recognized University or Institute approved by Atomic Energy Regulatory Board with 02 years experience in operating Radiotherapy equipments in an established centre. OR Diploma in Radiotherapy Technology (02 years course) or equivalent from a recognized institution approved by Atomic Energy Regulatory Board with 03 years experience in operating Radiotherapy equipment's in an established centre.	B	Between 18 and 30 years	09 (UR-05, OBC-02 SC-01 ST-01)	(OA, OL, BL, HH)	Written Test only
2.	Lower Division Clerk (PB-1 Rs.5200-20200 + Rs.1900 Grade Pay) Essential: (i) 12 th Class or equivalent qualification from a recognized Board or University. OR Matriculation or equivalent qualification from a recognized board or university with 5 years service (regular or ad-hoc) as Lower Division Clerk in Govt. Organization/Institution. (ii) A typing speed of 35 w.p.m in English or 30 w.p.m. in Hindi <u>only on computer.</u>	C	Between 18 and 27 years	60 (UR-30, ST-10, OBC-20) [04- earmarked for PH (02- OH & 02-HH)]	(OA, OL, BL, OAL, B, LV, HH)	Stage-I: Written Test Stage-II: Skill Test

**The number of posts is tentative and may change based on the Institute's requirements.*

GENERAL CONDITIONS

1. The posts carry usual allowance as admissible to Central Government Servant of similar status stationed at Delhi/New Delhi.
2. The aspiring applicants satisfying the eligibility criteria in all respect can submit their application only through **ON-LINE** mode. The On-line registration of applications is made available on AIIMS web site www.aiimsexams.org from 15/07/2016 to 13/08/2016 upto 5:00 P.M. No documents including the Registration Slip of on-line application form is required to be sent, however, all the applicants are advised to keep a copy of registration slip with them, alongwith proof of payment for their record.

3. The applicants applying in response to this advertisement should satisfy themselves regarding their eligibility for the post applied for. They must be fulfilling all the eligibility criteria as on the closing date of applications, failing which their application will be rejected.
4. The On-line Registration will be closed by **05:00 PM on 13/08/2016**. The candidature of such applicants who fails to complete the online registration by the stipulated date and time will not be considered and no correspondence in this regard will be entertained.
5. In case a candidate wishes to apply for more than one post, he/she is required to fill in the form separately through online mode only.
6. **The candidate must ensure that their photo, signature and thumb impression should be clearly visible in preview at the time of filling of application in online mode.** If photo/signature/thumb impression image is displayed small or not visible in preview on website, that means photo/signature/thumb impression is not as per the AIIMS prescribed format and in that case, your application will be rejected. So, be careful while uploading your photo, signature and thumb impression. These must be visible clearly on Registration Slip.

7. APPLICATION FEES:

- 1) General/OBC Candidates - Rs.500/- (Rupees Five Hundred only)
SC/ST Candidates - Rs.100/- (Rupees One Hundred only)
Persons with Disabilities - Exempted
- 2) The candidate can pay the prescribed application fee through DEBIT CARD/CREDIT CARD/NETBANKING. Transaction / Processing fee, if any, as applicable, will be payable to the bank by the candidate.
- 3) **Application fee once remitted shall not be refunded under any circumstances.**
- 4) Applications without the prescribed fee would not be considered and summarily rejected.

8. AGE RELAXATION:

- 1) Upper age limit shall be determined as on last date of receipt of applications.
- 2) No age relaxation would be available to SC/ST/OBC candidates applying for unreserved vacancies.
- 3) Age relaxation permissible to various categories is as under:-

S.No.	Category	Age Relaxation permissible beyond the Upper age limit.
1.	SC/ST	5 years
2.	OBC	3 years
3.	PH	10 years
4.	PH + OBC	13 years
5.	PH + SC/ST	15 years
6.	Ex-Servicemen and Commission Officers including ECOs/SSCOs – for Group A & B posts	(a) Five years subject to the condition that on the closing date for receipt of applications the continuous service rendered in the Armed Forces by an Ex-Serviceman is not less than six months after attestation. This relaxation is also available to ECOs/SSCOs who have completed their initial period of assignment of five years of Military Service and whose assignment has been extended beyond five years as on closing date and in whose case the Ministry of Defence issues certificates that they will be released within 3 months on selection from the date of receipt of offer of appointment. Candidates claiming age relaxation under this para would be required to produce a certificate in the prescribed proforma to the Commission. NOTE: Ex Servicemen who have already secured regular employment under the Central Govt. in a Civil Post are permitted the benefit of age relaxation as admissible for Ex-Servicemen for securing another

		<p>employment in any higher post or service under the Central Govt. However, such candidates will not be eligible for the benefit of reservation, if any for Ex-Servicemen in Central Govt. jobs.</p> <p>(b) In order to qualify for the concession under (a) above, candidates concerned would be required to produce a certificate that they have been released from the Defence Forces. The certificate for Ex-Servicemen and Commissioned Officers including ECOs/SSCOs should be signed by the appropriate authorities specified below and should also specify the period of service in the Defence Forces:-</p> <p>(i) In case of Commissioned Officers including ECOs/SSCOs: Army: Directorate of Personnel Services, Army Headquarters, New Delhi. Navy: Directorate of Personnel Services Naval Headquarters, New Delhi. Air Force: Directorate of Personnel Services, Air Headquarters, New Delhi.</p> <p>(ii) In case of JCOs/ORs and equivalent of the Navy and Air Forces: Army: By various Regimental Record Offices. Navy: Naval Records, Bombay Air Force: Air Force Records, New Delhi.</p>
7.	Ex-Servicemen – for Group C posts	
	1) Ex-Servicemen(Unreserved/ General)	03 years after deduction of the military service rendered from the actual age as on the Closing date for receipt of application
	2) Ex-Servicemen (OBC)	06 years (3 years + 3 years) after deduction of the military service rendered from the actual age as on the Closing date for receipt of application
	3) Ex-Servicemen (SC & ST)	08years (3 years + 5 years) after deduction of the military service rendered from the actual age as on the Closing date for receipt of application
8.	Central Govt. Civilian Employees – for Group A & B posts	
	1) Central Govt. Civilian Employees (General/Unreserved) who have rendered not less than 3 years regular and continuous service as on closing date for receipt of application	5 years
	2) Central Govt. Civilian Employees (OBC)) who have rendered not less than 3 years regular and continuous service as on closing date for receipt of application	8 (5 +3) years
	3) Central Govt. Civilian Employees (SC/ST) who have rendered not less than 3 years regular and continuous service as on closing date for receipt of application	10 (5+5) years
9.	Central Govt. Civilian Employees – for Group C posts	
	1) Central Govt. Civilian Employees (General/Unreserved) who have rendered not less than 3 years regular and continuous service as on closing date for receipt of application	Upto 40 years of age
	2) Central Govt. Civilian Employees (OBC)) who have rendered not less than 3 years regular and continuous service as on closing date for receipt of application	Upto 43 years of age
	3) Central Govt. Civilian Employees (SC/ST) who have rendered not less than 3 years regular and continuous service as on closing date for receipt of application	Upto 45 years of age
For Group C posts		
10.	Candidates who had ordinarily been domiciled in the State of Jammu & Kashmir (Unreserved/General)	5 years
11.	Candidates who had ordinarily been domiciled in the State of Jammu & Kashmir(OBC)	8 years
12.	Candidates who had ordinarily been domiciled in the State of Jammu & Kashmir(SC/ST)	10 years

13.	Widows/Divorced Women/Women judicially separated and who are not remarried (Unreserved/General)	Upto 35 years of age
14.	Widows/Divorced Women/Women judicially separated and who are not remarried (OBC)	Upto 38 years of age
15.	Widows/Divorced Women/Women judicially separated and who are not remarried (SC/ST)	Upto 40 years of age
16.	Defence Personnel disabled in operation during hostilities with any foreign country or in a disturbed area and released as a consequence thereof. (Unreserved/General)	5 years
17.	Defence Personnel disabled in operation during hostilities with any foreign country or in a disturbed area and released as a consequence thereof. (OBC)	8 (5+3) years
18.	Defence Personnel disabled in operation during hostilities with any foreign country or in a disturbed area and released as a consequence thereof (SC/ST)	10 (5+5)years
19.	Service Clerks in the last year of their colour service in the Armed Forces (Unreserved/ General)	Upto 45 years of age
20.	Service Clerks in the last year of their colour service in the Armed Forces (OBC)	Upto 48 years of age
21.	Service Clerks in the last year of their colour service in the Armed Forces (SC/ST)	Upto 50 years of age

NOTE-I: Ex-servicemen who have already secured employment in civil side under Central Government on regular basis after availing of the benefits of reservation given to ex-servicemen for their re-employment are **NOT** eligible for claiming benefits of reservation under EXS category. However, they are eligible for age relaxation as per rules.

NOTE-II: The period of "Call up Service" of an Ex-Serviceman in the Armed Forces shall also be treated as service rendered in the Armed Forces for purpose of age relaxation, as per rules.

NOTE-III: For any serviceman of the three Armed Forces of the Union to be treated as Ex-Serviceman for the purpose of securing the benefits of reservation, he must have already acquired, at the relevant time of submitting his application for the Post / Service, the status of ex-serviceman and /or is in a position to establish his acquired entitlement by documentary evidence from the competent authority that he would complete specified term of engagement from the Armed Forces within the stipulated period of one year from the CLOSING DATE FOR RECEIPT OF APPLICATION or otherwise than by way of dismissal or discharge on account of misconduct or inefficiency.

EXPLANATION : An 'ex-serviceman' means a person –

- (i) who 'has served in any rank whether as a combatant or noncombatant in the Regular Army, Navy and Air Force of the India Union, and
 - (a) who either has been retired or relieved or discharged from such service whether at his own request or being relieved by the employer after earning his or her pension; or
 - (b) who has been relieved from such service on medical grounds attributable to military service or circumstances beyond his control and awarded medical or other disability pension; or
 - (c) who has been released from such service as a result of reduction in establishment; or

- (ii) who has been released from such service after completing the specific period of engagement, otherwise than at his own request, or by way of dismissal, or discharge on account of misconduct or inefficiency and has been given a gratuity; and includes personnel of the Territorial Army, namely, pension holders for continuous embodied service or broken spells of qualifying service; or
- (i) personnel of the Army Postal Service who are part of Regular Army and retired from the Army Postal Service without reversion to their parent service with pension, or are released from the Army Postal service on medical grounds attributable to or aggravated by military service or circumstance beyond their control and awarded medical or other disability pension; or
- (ii) Personnel, who were on deputation in Army Postal Service for more than six months prior to the 14th April, 1988; or
- (iii) Gallantry award winners of the Armed forces including personnel of Territorial Army; or
- (iv) Ex-recruits boarded out or relieved on medical ground and granted medical disability pension.

NOTE-IV: AGE CONCESSION IS NOT ADMISSIBLE TO SONS, DAUGHTERS AND DEPENDENTS OF EX-SERVICEMEN.

NOTE-V: A Matriculate Ex-Serviceman (includes an Ex-Serviceman, who has obtained the Indian Army Special Certificate of education or corresponding certificate in the Navy or the Air Force), who has put in not less than 15 years of service as on 24.05.2015 with Armed Forces of the Union shall be considered eligible for appointment to the Group "C" posts being advertised through this examination. Thus, those Non-Graduate Ex-Servicemen who have not completed 15 years of service as on the closing date for receipt of application or would not complete 15 years of service within the time limit specified in Note-III are not eligible to apply for this examination.

- 4) **AIIMS regular employees** – Age relaxation upto 40 years will be granted only to regular/project employees of AIIMS. The term AIIMS Employee does not include Ad-hoc, Daily Wages, Temporary Status, Contractual Employees, Outsourced Employees or Part Time Employees.
9. i) Candidates applying under any of the reserved category viz. SC/ST/OBC will be considered subject to submission of Caste certificate on a prescribed format issued by the competent authority at the time of verification of documents. Community should be clearly mentioned in the certificate.
- ii) **OBC candidate's eligibility will be based on Castes borne in the Central List of Govt. of India.** OBC candidates should not belong to Creamy Layer. Their Sub-caste should match with the entries in Central List of OBC, failing which their candidature will not be considered under any of the applied reserved category and will be treated as UR.
- iii) Physical Disability Certificate should be issued from a duly constituted and authorized Medical Board.

10. WRITTEN TEST

Written test will be held as per the following schedule:-

S. No.	Name of the post	Date of Written Examination	Cities in which Examination will be held
1.	Technician (Radiotherapy) Grade-II	24.09.2016 (Saturday)	Delhi/NCR
2.	Lower Division Clerk	26.11.2016 (Saturday)	Major cities in India

11. ADMIT CARD

Candidates are advised to download their Admit Card from AIIMS web site www.aiimsexams.org as no admit card will be sent by post.

12. The candidates are advised to bring Admit Card downloaded from AIIMS website at the time of Written Test / Skill Test and hand over the same to the Invigilator during marking their attendance, failing which their candidature/performance in the written test / Skill Test will not be considered.
13. **For Post of LDC:** On the basis of written test, the candidates will be shortlisted for Skill Test. Date, Time and Venue of Skill Test will be intimated to such candidates separately.
14. The original certificates/documents of successful candidates will be verified for which dates will be notified after declaration of result. On the basis of written test, the shortlisted candidates must bring all original certificates of Essential and Desirable Qualifications along with one set of photocopy, duly attested, viz.: i) Copy of downloaded Registration Slip of on-line application form. ii) Copy of downloaded Admit Card. iii) Certificate showing the Date of Birth. iv) Caste certificate if applied under SC/ST/OBC category issued by the competent authority. v) Disability Certificate, if applied under PH category. vi) 'No Objection Certificate' if in regular employment. vii) Experience certificate, if any.
15. Those who are in employment must submit a **"NO OBJECTION CERTIFICATE"** from the employer at the time of verification of documents.
16. **Any dispute in regard to any matter referred to herein shall be subject to the jurisdiction of Delhi Courts alone.**
17. **GUIDELINES/INSTRUCTIONS TO FILL APPLICATION FORM:-** See the Help Manual available online at www.aiims.edu/www.aiimsexams.org

SENIOR ADMINISTRATIVE OFFICER (RECTT.)