

**ALL INDIA INSTITUTE OF MEDICAL SCIENCE**  
**ANSARI NAGAR, NEW DELHI-110029**  
**(FINANCE DIVISION)**

No. F. 1-2/Audit/Conveyance Allowance/2019-20

Date : 03/01/2022

**CIRCULAR**

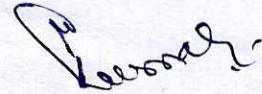
Subject :- Grant of Conveyance Allowance at the revised rates to Central health Service (CHS) doctors working in Hospitals/Dispensaries/Stores in CGHS Units under Central Government-reg.

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Please find enclosed Annexure for regulation of conveyance Allowance, consequent on receipt of revised orders as per instructions contained in Ministry of Health & Family Welfare (Central Health Service Division) O.M. No.45013/2020-CHS-V(8077716) dated 1<sup>st</sup> Dec. , 2021 (copy enclosed ).

2. The same may be submitted on monthly basis for claiming the Conveyance Allowance as per revised orders.

This has the approval of competent Authority.  
Hindi version will follow in due hours.



(UPENDRA KUMAR)  
ACCOUNTS OFFICER (AUDIT)

To:-

1. Chief of centers , for circulating among Faculty & Staff
2. Computer Facility , for uploading on AIIMS website.
3. Hindi Section , for translation in Hindi.

*Ashwini*  
10-01-22  
Ms. Ankita Jain





Salary Code No.

Reg. No.

Certificate to be furnished by the Faculty/Officer for grant of Conveyance Allowance in terms of M/O Health & F.W. (CHS Division) Letter No. A-45013/01/2020-CHS-V (8077716), dated 1<sup>st</sup> December, 2020 and DoE's vide their I D Note A-27023/1/2021/pt/E. II B/7<sup>th</sup> CPC, dated 12.10.2021. And O.M. dated 22.11.2021

1. Certified that I have made..... (numbers of visits) to the AIIMS Hospital outside my normal duty hours in connection with the hospital work during the month of .....
2. Certified that I am regularly maintaining my own Motor Car/Motor Cycle/Scooter and it was in working condition and used for hospital visits during the above period. The Registration Number of my vehicle is.....
3. Certified that conveyance maintained by me was not available for use owing to its being out of order/was not used for hospital visits for a period of more the 15 days at a time.
4. Certified that I do not maintain any Car/Motor Cycle/Scooter and the expenditure incurred by me by way of transport/conveyance hire in connection with the hospital visits was not less than the amount claimed by me as conveyance allowance.
5. Certified that I was not on vacation/leave of any kind or on temporary transfer during the month for which conveyance allowance has been claimed.
6. Certified that I was on vacation/leave from..... to..... for which conveyance allowance has not been claimed.
7. It is also certified that I have not drawn any daily allowance for mileage allowance for journeys on official duty whether within or beyond a radius of 8 Kilometers within the municipal limit of Delhi.
8. It is also certified that I have not used the **STAFF CAR** for the said visits.

Signature of Faculty/ Officer \_\_\_\_\_

Full Name \_\_\_\_\_

Designation \_\_\_\_\_

Salary Code No. \_\_\_\_\_

Department \_\_\_\_\_

\*Please strike out whichever is not applicable.



अखिल भारतीय आयुर्विज्ञान संस्थान

अंसारी नगर, नई दिल्ली - 110029

फा.सं.20-43/87(पी/एफ)-स्था.।

दिनांक: 21 DEC 2021

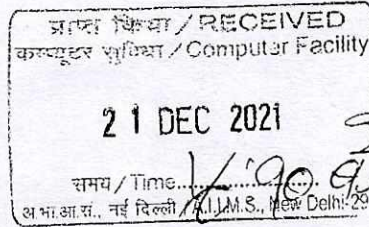
कार्यालय ज्ञापन

विषय: केंद्र सरकार के अंतर्गत सी.जी.एच.एस. यूनिटों में अस्पतालों/डिस्पेंसरी/स्टोर में कार्यरत केंद्रीय स्वास्थ्य सेवा (सीएचएस) चिकित्सकों हेतु संशोधित दरों पर वाहन भत्ता प्रदान करने संबंधी।

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उपर्युक्त विषय पर दिनांक 09.09.2020 के समसंख्यक संस्थान कार्यालय ज्ञापन के अधिक्रमण में, स्वास्थ्य और परिवार कल्याण मंत्रालय (केंद्रीय स्वास्थ्य सेवा प्रभाग) के दिनांक 1 दिसंबर, 2021 के कार्यालय ज्ञापन सं.45013/2020-सीएचएस-वी (8077716) में निहित दिशा-निर्देशों (प्रति संलग्न) के अनुसार एम्स, नई दिल्ली के पात्र संकाय-सदस्यों तथा गैर-संकाय अधिकारियों को वाहन भत्ते के भुगतान संबंधी सक्षम प्राधिकारी की स्वीकृति की सूचना प्रदान की जाती है।

इसे निदेशक (एम्स) नई दिल्ली के अनुमोदन से जारी किया जाता है।



(निर्मल जे. कुजूर)

प्रशासनिक अधिकारी (नि.का.)

संलग्न: यथोपरि

वित्त सलाहकार

एम्स, नई दिल्ली

वितरण:

- 1) संकायाध्यक्ष (अनुसंधान/शैक्षिक/परीक्षा)
- 2) सभी केन्द्रों के प्रमुखगण/विभागाध्यक्षगण/एककों-अनुभागों के प्रभारीगण
- 3) चिकित्सा अधीक्षक/वरिष्ठ वित्त सलाहकार/अधीक्षण अभियंता
- 4) स्थापना अनुभाग (अस्पताल/ ह.त.कें/ डॉ. रा.प्र.कें/ दं.शि.अ.कें/ ज.प्र.ना.ए.ट्रा.कें/ डॉ.भी.रा.अ. सं.रो.कें.अ./ सीआरएचएस बल्लभगढ़/ एनसीआई, झज्जर/ एनडीडीटीसी/ ईएसडी/ अनुसंधान अनुभाग) के सभी वरिष्ठ प्रशासन अधिकारीगण/ प्रशासन अधिकारीगण
- 5) सभी वित्त एवं मुख्य लेखा अधिकारीगण/लेखा अधिकारीगण (रोकड़ अनुभाग/लेखा परीक्षा अनुभाग)
- 6) कंप्यूटर सुविधा : इसे एम्स पोर्टल पर अपलोड करने के अनुरोध सहित

सूचना हेतु प्रतिलिपि अग्रेषित:

निदेशक के प्रधान निजी सचिव/उप-निदेशक के निजी सचिव (प्रशा.)/उप-सचिव के निजी सहायक एवं मुख्य प्रशासनिक अधिकारी के निजी सहायक, एम्स, नई दिल्ली।

सुमिती शंकरा रेखा

मुख्य सचिव  
21/12/2021



**ALL INDIA INSTITUTE OF MEDICAL SCIENCES**  
Ansari Nagar, New Delhi-110029

No.F.20-43/87(P/F)-Estt.I

Dated:17.12.2021

**OFFICE MEMORANDUM**

**Subject:** Grant of Conveyance Allowance at the revised rates to Central Health Service (CHS) doctors working in Hospitals/Dispensaries/Stores in CGHS Units under Central Government - reg.

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In supersession of the Institute O.M. of even number dated 09.09.2020 on the subject cited above, the approval of the Competent Authority is conveyed for payment of Conveyance Allowance to the eligible Faculty and Non-Faculty officers of AIIMS, New Delhi as per instructions contained in Ministry of Health & Family Welfare (Central Health Service Division) O.M. No.45013/2020-CHS-V(8077716) dated 1<sup>st</sup> Dec., 2021 (copy enclosed).

This issues with the approval of Director (AIIMS), New Delhi

*Nirmala*  
17/12/21  
(Nirmala J. Kujur)  
Administrative Officer (DO)

Encl. As above:

The Financial Advisor  
AIIMS, New Delhi

Distribution:

- 1) The Dean (Research/Acad/Exam)
- 2) All Chief of Centres/Head of Departments/Units/Sections
- 3) Medical Superintendent/Sr. Financial Advisor/Superintending Engineer.
- 4) All Sr. Admn. Officer/Administrative Officer of Establishment Section (Hospital /CNC/Dr.RPC/CDER/JPNATC/Dr.BRA,IRCH/CRHS Ballabgarh/NCL,Jhajjar/NDDTC /ESD/ Research Section.
- 5) All F & CAO/Accounts Officers (Cash Section/ Audit Section)
- 6) Hindi Section-With request to provide Hindi version of the above OM.
- 7) Computer Facility - with request to upload the same on AIIMS portal.

Copy forwarded for information to:

The PPS to Director/PS to Dy. Director (Admn.)/PA to Dy. Secy & PA to CAO, AIIMS, New Delhi



No. 45013/01/2020-CHS-V [8077716]  
GOVERNMENT OF INDIA  
MINISTRY OF HEALTH & FAMILY WELFARE  
(CENTRAL HEALTH SERVICE DIVISION)

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Nirman Bhawan, New Delhi 110 011

Dated, the 1<sup>st</sup> December, 2021

**OFFICE MEMORANDUM**

Subject: - Grant of Conveyance Allowance at the revised rates to Central Health Service (CHS) doctors working in Hospitals/Dispensaries/Stores in CGHS Units under Central Government - reg.

The undersigned is directed to refer to this Ministry's OM No A45012/04/2017-CHS V(PT) dated 09.04.2019 on the above mentioned subject and to say that rate of conveyance allowance admissible to Central Health Service (CHS) doctors working in Hospitals/Dispensaries /Stores in CGHS Units under Central Government have been under consideration of the Government of India.

2. With the approval of Competent Authority it has now been decided that the amount of Conveyance Allowance per month admissible to Central Health Service (CHS) doctors working in Hospitals/Dispensaries/Stores in CGHS Units for visiting Hospitals or paying domiciliary visits outside duty hours and performing other official duties, will be as indicated below:

Sl. No	Mode of Conveyance	Maximum Rates p.m.	Minimum Rates p.m.
(i)	For those who maintain their own Motor Car	7150/-	350/-
(ii)	For those who maintain Scooter/Motor Cycle	2350/-	175/-
(iii)	For those who do not maintain either Car or Motor Cycle/Scooter	1950/-	130/-

3. The amount of the Conveyance Allowance will go up by 25 percent each time DA rises by 50 percent as would be done in respect of other DA linked allowances.

4. For entitlement to the maximum amount of Conveyance Allowance mentioned in Para 2 above, every Specialist/General Duty Medical Officer is required to pay on an average (to be computed for a three month period) a minimum of 20 visits in a month to the hospital or 20 domiciliary visits outside his normal duty hours. Where however, the number of domiciliary visits or visits to hospital fall short of this



minimum limit of 20 but not below 6, there should be a proportionate reduction in the conveyance Allowance, subject to minimum grant of conveyance allowance of Rs. 350/-, Rs. 175/- and Rs. 130/- p.m. In case of number of domiciliary visits or visits to the hospital falling below six in number, no conveyance will be admissible. The limit fixed for the minimum number of 20 visits will not however detract a Specialist/Medical Officer from their responsibility towards the patients to render visit to the hospital or paying domiciliary visits if the situation so warrants.

5. Every Specialists/Medical Officer claiming conveyance allowance will have to furnish a certificate along with monthly pay bill to the effect that he is drawing conveyance allowance in fulfillment of condition No. 4 above.

6. No conveyance allowance will be admissible during joining time, leave and any period of temporary transfer.

7. Medical Officers/Specialists who draw conveyance allowance at the minimum rate specified in Para 2 above and those who do not maintain a motor Car or Motor Cycle/Scooter and draw conveyance allowance @ Rs. 1950/- or Rs. 130/- p.m. as the case may be, will be required to furnish a certificate along the monthly pay bill, to the effect that the expenditure incurred by them by way of transport/conveyance hire in connection with domiciliary visits/official duty was not less than the amount claimed by them as conveyance allowance.

8. Specialists/Medical Officer in receipt of conveyance allowance will not be entitled to draw any Daily Allowance or Mileage Allowance for journeys on official duty, whether, within or beyond a radius of eight kilometers within the city municipal limits.

9. In case the conveyance is not maintained or is not available for use, owing to its being out of order or is not used for official journeys/hospital visit for any other reason, for a period of more than 15 days at a time, conveyance allowance will be admissible during such period at the rate prescribed in 2 (iii) above.

10. In the case of Medical Officers/Specialists posted to Hospital Departments in the Dr. Ram Manohar Lohia Hospital and Safdarjung hospital under the CGHS , conveyance allowance in terms of this order will be admissible to those Medical Officers/Specialist who have been allotted a number of CGHS dispensaries and are also available for consultation at the residence of the beneficiaries attached to those dispensaries. Other Medical Officers/Specialists posted to the aforesaid hospitals under the CGHS who are normally not expected to visit dispensaries but occasionally pay domiciliary visits in their zone will be granted conveyance allowance on the basis of log book maintained by them in terms of the Ministry of Finance General orders contained in their OM No. F. 11(5)-E.IV(B)/60 dated the 24<sup>th</sup> May, 1961 as amended from time to time.



11. This order will take effect from 01.07.2017
12. The expenditure involved will be met from the source from which the pay of the Specialist/Medical Officers are drawn.
13. These orders are issued in supersession of all the earlier orders on the subject.
14. This issued with the concurrence of Department of Expenditure vide their I.D. Note No. A-27023/1/2021/Pt/E.II B/7<sup>th</sup> CPC dated 12.10.2021 and OM dated 22.11.2021

Signed by Rajeev Jaiswal

Date: 01-12-2021 17:51:09

Reason: Approved  
(Rajeev Jaiswal)

Under Secretary to the Govt. of India

Tel: 2306 1986

To,

All Participating Units of Central Health Service

Copy to: -

1. The Pay & Accounts Officer, Ministry of Health & Family Welfare, Nirman Bhawan, New Delhi 110 011
2. Department of Personnel & Training (Establishment-Allowance) Section, North Block, New Delhi 110 001
3. Department of Expenditure, E.IV (7<sup>th</sup> CPC Matters) Ministry of Finance, North Block, New Delhi 110 001
4. Railway Board, Ministry of Railways, Rail Bhawan, New Delhi 110 001
5. The Commissioner, Municipal Corporation of Delhi, Dr SPM, Civic Centre, New Delhi 110 002
6. Ministry of Home Affairs, North Block, New Delhi 110 001
7. The Administrator, New Delhi Municipal Council, Palika Kendra, Parliament Street, New Delhi 110 001
8. Director General of Health Services, Nirman Bhawan, New Delhi 110 011
9. The Director General, ESIC, Panchdeep Bhawan, Comrade Indrajeet Gupta Marg, New Delhi 110 002
10. The Director, Dte. CGHS, Nirman Bhawan, New Delhi 110 011
11. The Section Officer CHS I/II/III/IV/VI, Nirman Bhawan, New Delhi 110 011
12. The Sr. Technical Director, NIC, MoHFW