

ALL INDIA INSTITUTE OF MEDICAL SCIENCES, NEW DELHI
OFFICE OF DIRECTOR

F.No. 40-30/2025-Estt.I

31.01.2025

OFFICE MEMORANDUM

Sub: Proactive measures for addressing 'stockout' of essential drugs & medical consumables & timely provision of medical supplies for JSSK patients reg.

The undersigned has been approached by many Heads of Departments regarding periodic stockout of essential drugs & medical consumables required for patient care activities and have also communicated the inordinate delay in procurement of medical supplies for patients covered under various Govt. Schemes like JSSK, etc.

The matter has been reviewed with various stakeholders and it is understood that the said stockouts are often on account of delay in execution of rate contracts, inability of rate contracted vendors to supply as per schedule, poor response to tenders, etc. It is also noted that currently, to get medicines & consumables outside the essential drug list, the treating clinical department has to fill a requisition form for every JSSK patient after the patient is admitted. This delays the initiation of medical care for such patients as often the requested medicines & consumables are received after 24 – 48 hours.

Accordingly, to streamline the procurements of drugs & medical consumables for all patients, the following decisions have been taken:


- Hospital Store & respective Centre Stores shall endeavour to maintain adequate stocks of all drugs in the essential drug list & commonly procured medical consumables, without fail.
- All drugs in the essential drug list, for which rate contracts have expired or are in the process of being finalized, shall also be regularly procured as per provisions of GFR including from AMRIT / Jan Aushadhi Store and at no point shall there be a stock out of any medicine in the essential drug list of AIIMS.
- In case of rate contracted drugs & consumables, re-orders shall be issued by respective stores, well in advance, keeping in view the expected delivery timelines. Should any vendor not supply the ordered drugs / consumables in a



timely manner, Stores shall initiate risk purchase against the said order and procure the said items immediately from AMRIT / Jan Aushadhi Store / LP Vendors, while billing any excess cost incurred for the said purchase to the vendor to whom the order was issued initially.

- A list of commonly used drugs & consumables for JSSK patients, outside the essential drug list, shall be provided by the concerned departments on an annual basis to the Hospital Store / Centre Stores with expected monthly consumption clearly delineated. Stores shall bulk purchase 3-6 months stock of all such drugs & consumables as per applicable provisions of GFR so as to ensure their immediate availability for patients. These items shall be issued to respective clinical areas as monthly stock items and the clinical areas shall be required to maintain their patient wise consumption record, which shall be furnished to the Stores before recouping the stock in the subsequent month. The practice of filling patient wise requisition forms for any such medicines & consumables for JSSK patients shall be dispensed with from 1st April 2025.

Action: Chiefs of all Centres & Medical Superintendent (H)

 31/1/2025

Prof. M Srinivas
Director

Distribution (with a request to also circulate it to all officials under their control)

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