

**Most Immediate**

**No. F. 35-56/2025/Coordination Cell/Estt.I  
ALL INDIA INSTITUTE OF MEDICAL SCIENCES  
ANSARI NAGAR, NEW DELHI-110029  
(Coordination Cell)**

**Dated: 18.08.2025**

**OFFICE MEMORANDUM**

**Sub: Virtual meeting on Mandatory Course Completion and Comprehensive Assessment on the iGOT Karmayogi portal-reg.**

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With reference to file no. A.11033/17/2025-Trg. dated 30.07.2025 regarding mandatory course completion and comprehensive assessment on the iGOT Karmayogi portal. A meeting was held virtually in this regard under the guidance of department of Health & family Welfare on **31.07.2025 at 03:30 PM.**

As part of this initiative it was directed that all faculty members, Officers and employees of the institute are compulsorily to update their personal details (like name, mob. no., designation, mother tongue etc.) on the iGOT Karmayogi platform (<https://igotkarmayogi.gov.in>) **before 15.08.2025.**

The following instructions are hereby issued to all:

- i. All employees shall complete at least 50% of the courses prescribed by the MDO/CCA for the year.
- ii. The status of course completion for mandated courses will be directly fetched from iGOT and reflected in the Annual Performance Appraisal Reports (APARs) from the reporting period 2025-26 (corresponding to the APAR cycle 2026-27).
- iii. The information will be captured in a new sub-table under the existing "Training Programs Attended" section in Part-I of the APAR.
- iv. Further decided to roll out a comprehensive Assessment Framework from the reporting period 2025-26 (corresponding to the APAR cycle of 2026-27). As per the framework, competency attainment will be evaluated through standalone assessments based on courses identified by the MDOs (or the CCAs as the case may be ) for employees at each level. All central government employees and all officers of the AIS will have to pass the assessment mandated for them during the courses of the reporting year and the successful completion of the assessment will also be reported in the APAR by fetching relevant data from iGOT.
- v. Detailed instructions regarding the roll out of comprehensive assessment will be issued separately. Necessary instructions regarding the modification of the APAR form will also be subsequently issued to the concerned CCAs.

This is issued with the approval of Competent Authority, AIIMS, New Delhi.

**Encl: As above.**

  
(JYOTI ARORA) 8/8/25

**ADMINISTRATIVE OFFICER**

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11. The Professor In-charge (C.F) – Kindly circulate to above mentioned and upload it on the Institute website.

**Copy meant for information to:**

1. Office of the Director/Addl. Director (Admin.)
2. The Nodal Officer for Mission Karmayogi/Rashriya Karmayogi, AIIMS, New Delhi