

ALL INDIA INSTITUTE OF MEDICAL SCIENCES
Ansari Nagar, New Delhi – 110029

No.F.40-30/2022/-Estt.I (DO)

Dated: 27.01.2025

Subject: Re-constitution of the AIIMS CSR Committee to scrutinize and finalize all MoUs for CSR at AIIMS, New Delhi – regd.

The undersigned is directed to convey the approval of the Director, AIIMS with regard to the Re-Constitution of the AIIMS CSR Committee comprising of the following members to scrutinize and finalize all MoUs for CSR at AIIMS, New Delhi.

- | | | | |
|----|--|---|----------------|
| 1. | Dr. Govind Makharia
Professor,
Department of Gastro., and human nutrition | - | Chairperson |
| 2. | Dr. Nand Kumar
Professor,
Department of Psychiatry | - | Co-Chairperson |
| 3. | Dr. Jhuma Shanker
Additional Professor,
Department of Paediatrics | - | Member |
| 4. | Dr. Kanika Jain
Assistant Professor,
Deptt., of Hospital Admn. | - | Member |
| 5. | Mr. Deepak Bhutale
Superintendent Engineering | - | Member |
| 6. | Mr. B.R. Shekhar
Chief MSSO | - | Member |
| 7. | Representative (Finance Section) | - | Member |
| 8. | Mr. Rajeev Maikhuri
MSSO, Orbo | - | Member Secy. |

The committee shall also take into consideration of the following points:

1. A separate store for CSR with a designated store-keeper, one LDC and one MTS for managing the assets.
2. This store shall receive and distribute assets to various user sub-stores. Any further liaison with the suppliers of the assets for after sales maintenances once the item has been acquired shall be the responsibility of the recipient stores.
3. Assess the practical value and utility of the CSR offered for AIIMS.
4. To assess if CSR in accordance with the CSR Act in letter and spirit to ensure that acquisition of supplies/services under CSR is done with a workable mechanism for future maintenance and service.

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5. To ensure that all items offered in CSR are made available for the purpose towards which they are provided.
6. To ensure that all items are entered in a stock registered and then distributed to user areas.

N. M. 27/1/25
PROF. NIRUPAM MADAN
MEDICAL SUPERINTENDENT

Distribution: As above.

Copy to:

1. PS to Director, AIIMS - for kind information please.

OFFICE OF THE DIRECTOR
ALL INDIA INSTITUTE OF MEDICAL SCIENCES
Ansari Nagar, New Delhi-110029

F. No.40-30/2022-Estt.-I(DO)

Dated: 04th September 2024

OFFICE MEMORANDUM

Subject: Good Governance in Implementation of Corporate Social Responsibility (CSR) at AIIMS, New Delhi reg.

The All India Institute of Medical Sciences (AIIMS), New Delhi, is committed to the principles of good governance in the implementation of Corporate Social Responsibility (CSR) initiatives. Our goal is to ensure that all CSR activities are conducted in a transparent, ethical, and accountable manner, aligning with our core values and contributing to the betterment of society.

The objective of this memorandum is to outline the principles and practices that will guide the governance of CSR activities at AIIMS, New Delhi. This will help in achieving the desired social impact and ensuring that all CSR initiatives being undertaken at AIIMS, New Delhi are in compliance with applicable laws and regulations.

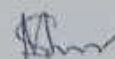
Key Principles of transparency, accountability, ethical conduct, inclusiveness and sustainability will be followed in the implementation of CSR activities at AIIMS, New Delhi.

Implementation Framework to be followed at the Institute for CSR will be as follows:

- **CSR Committee:** AIIMS, New Delhi will have a dedicated CSR Executive Committee will be established to oversee the implementation of CSR activities. The executive committee will be responsible for identifying & prioritising potential projects, mobilising funds, allocating funds, and monitoring the progress of all projects undertaken through CSR. The AIIMS Corporate Social Responsibility (CSR) executive committee will consist of the following members:

1.	Prof. J.S. Tityal, Chief, Dr. RPCOS	: Chairperson
2.	The Additional Director (Administration)	: Member
3.	The Medical Superintendent, AIIMS Hospital	: Member
4.	The Senior Financial Advisor	: Member
5.	Professor In-charge, Media Division	: Member
6.	Dr. T. Velpandian, Professor of Ocular Pharmacology (RPC)	: Member
6.	The Superintending Engineer	: Member
7.	The Chief MSSO	: Member
8.	Dr. Kanika Jain, Officer Incharge, CSR	: Convener
9.	Mr. Rajiv Maikhuri, MSW	: Member Secretary

The chairperson can co-opt any member as deemed necessary by the committee.




- **Project Selection:** CSR projects will be selected based on their alignment with AIIMS's mission and values, as well as their potential to address key social issues by the CSR Committee. A thorough needs assessment will be conducted to identify priority areas. All departments as well faculty members at AIIMS, New Delhi can submit a proposal with complete justification and financials for consideration for funding under CSR to the CSR Committee on csrcommittee@aiims.edu. All such proposals which are found justified will be put up on the AIIMS website for all potential CSR donors.
- **Stakeholder Engagement:** Active engagement with stakeholders, including employees, beneficiaries, and community leaders, will be a key component of our CSR strategy. Their input and feedback will be sought to ensure that initiatives are relevant and effective.
- **Monitoring and Evaluation:** A robust monitoring and evaluation framework will be put in place to track the progress of CSR projects. This will include regular reporting, site visits, and impact assessments to ensure that objectives are being met.
- **Capacity Building:** Training and capacity-building programs will be organized for employees and partners involved in CSR activities to enhance their skills and knowledge, ensuring effective implementation and management of projects.

Compliance and Reporting: AIIMS, New Delhi, will ensure full compliance with all relevant laws and regulations governing CSR activities. Annual CSR reports will be prepared and published, detailing the projects undertaken, funds utilized, and the impact achieved. These reports will be made available to all stakeholders, including regulatory bodies, donors, and the public.

Computer Facility, AIIMS in consultation with the CSR committee will develop a page on the AIIMS Website wherein all proposals as received for funding under CSR will be uploaded, information on all ongoing CSR activities at the Institute will be uploaded.

(Action: Professor Incharge, Computer Facility)

By adhering to the principles of good governance, AIIMS, New Delhi, aims to set a benchmark in the implementation of CSR activities. Our commitment to transparency, accountability, ethical conduct, inclusiveness, and sustainability will drive our efforts to make a meaningful difference in society.

 4/9/2024

(Prof. M. Srinivas)
Director

Circulation:

- As above

Distribution (with a request to also circulate it to all officials under their control)

1. Dean/s (Academic, Research, Examination)
2. Addl. Director (Admin)
3. Medical Superintendent (AIIMS)
4. Chiefs' of all Centres / Head, NCI Jhajjar
5. Heads' of all Departments
6. Sr. Financial Advisor