

Minutes of the Microbiology Department Collegium Meeting held on August 4, 2025

A meeting of the Microbiology Department Collegium was scheduled (**Annexure 1**) and held in the office of the Head of the Department on August 4, 2025, and was attended by the following members:

- Prof. Lalit Dar
- Prof. B.R. Mirdha
- Prof. Immaculata Xess
- Prof. Benu Dhawan

Prof. Bimal Kumar Das informed that he was unable to attend the meeting, but sent an email in support of Agenda Item 2 (**Annexure 2**).

This meeting needed to be convened urgently, particularly because of the importance of agenda items 7 and 6 (in that order), since crucial information was provided on request for these items finally only on 04/08/2025 (**Annexure 4, page 2**) and 01/08/2025 (**Annexure 3, page 1-2**), respectively.

1. Inputs required by the Director for the Independence Day speech

The members were requested to provide inputs soon for the speech, if any.

2. Proposal from Virology to initiate a DM Virology programme in the Department

The proposal from Virology to initiate a DM Virology programme in the Department was unanimously approved by the Department Collegium.

The Collegium members advised that the curriculum should be robust, and also ensure skills in performance and interpretation of traditional established virological techniques (e.g., cell culture, serological tests other than ELISA), as well as contemporary state-of-the-art methods. The intake should be limited to 2 candidates/year, i.e., a maximum of 6 at any given time.

3. Timely utilization of recently released IRDL funds by the PIs of the verticals

A detailed discussion was held on the funds sanctioned by the ICMR for the IRDL and the deadline for utilization of the Q1 and Q2 funds by end-September under all heads was emphasized. Following an update by Prof. Aashish Choudhary, who was invited for this agenda item, the break-up of the budget, vertical-wise and under each head was also conveyed. This would be shared by the Project Scientist-II with all the PIs. The Q1 and Q2 funds for 2024-25 have already been transferred by ICMR. However, the Q2 funds have not been credited to the project account by the Research Section yet, due to a shift to their new premises. The PIs were requested to actively follow-up for their assigned budget, particularly under the equipment head, to ensure timely utilization. Appointments to the vacant project posts of data entry operators and laboratory attendants, for which applications have already been called and received, would need to be expedited, and interviews are to be scheduled soon, after a screening test. It was also decided that the budget for civil works/ infrastructure is not required, since AIIMS has its own processes for such modifications, and the amount under this head would be returned.


04/08/25

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B. Dhawan

4. Application for NABL accreditation renewal

The process of applying for the renewal of NABL accreditation is already underway and inputs have been sought from all the laboratories. The Quality Manual is already under revision as per the latest ISO:15189 standard. The internal audit and management review meeting were advised to be scheduled during August so that the application can be sent in a timely manner.

5. Status of next cycle of condemnation of defunct equipment

It was informed that the bid for this has already been uploaded by the Department Stores.

6. Departmental space allocation and requests for renovation

The Collegium noted with serious concern that space allotted is being directly to specific laboratories, rather than to the Department, and is then taken over and utilized at will by individual faculty members of that laboratory without any intimation to the Head of the Department or Department Collegium. The Collegium members also endorsed that renovation of any departmental space (except personal office space officially assigned to the faculty by the Department) by the must not be initiated without the approval of the Collegium, along with floor plans. Further, space assigned for or currently being used for patient-care related laboratory activities must not be converted to office space (either completely or partially).

A case in point is Room 6 and 8, within Room No. 28, in the old sample collection area of Department of Laboratory Medicine, which was handed over to Bacteriology, but no information was provided to the Head of the Department by the PIC, Bacteriology, at the time of taking over or regarding planned usage. The documents regarding the handing over of this space and its renovation were only provided on 01/08/2025 when requested for this Collegium meeting (**Annexure 3, page 1-2**). Further, the attached office memorandum from the Registrar (F. No. 1-3/Space/23-24 dated 18/02/2025) regarding the handing over of the keys was supposed to have been sent through the HOD, Microbiology, to Prof. Bimal Kumar Das, but was never received either through e-office or as a hard copy by the Head. For another space, Room No. 25 in the cross-wing of the 2nd floor, Old OPD Block, also handed over directly to the PIC, Bacteriology, by the Department of Laboratory Medicine, the renovation was initiated without sharing the planned usage or floor plan with the Head of the Department

Any space allocated directly to a specific laboratory or faculty member should be immediately brought to the notice of the Head of the Department as well as the Department Collegium. The purpose for which any departmental space is to be utilized must be approved by the Collegium first, along with the proposed floor plan. The Engineering Division should undertake the renovation only after this, and not at the behest of individual faculty or laboratory in-charge.

The Collegium advised that the above specific incidents must be communicated to the concerned administrative authorities, since the Head of the Department has been bypassed in communications both to and from the Department even earlier, which is not acceptable.

7. Any department stores related issues/ updates by members, and information regarding the use of SAHAS (including the procurement digital database) and a new software initiated by AIIMS for inventory management

The Collegium discussed the status of procurement of various items of equipment and consumables.

During this issues related to the recent supply order for an Automated Microbial Identification System (MALDI-TOF) were brought to light and were flagged by the Department Collegium for communicating urgently to the SSO(DO) and the Senior FA:

- a) The draft supply order for this item was received by the Department Stores Officer on 14/06/2025 (**Annexure 4, page 1**) and approved by the Acting HOD on 18/06/2025 (**Annexure 4, page 2-3**, provided


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only on 04/08/25 on request, for the Collegium meeting), on the basis of which the final supply order (**Annexure 4, page 4-5**) was issued on 23/06/2025 with the date of delivery as 19/12/2025 or earlier. This was despite clear instructions in the departure report of the Head of the Department copied to him when leaving for the second half of the summer vacation (**Annexure 4, page 6**) that decisions related to financial and other specified issues would not be made by the Acting HOD, Prof. Bimal Kumar Das. Further, Prof. Das is also the Chairperson of the TSEC for the equipment, as well as one of the users. Though the FIC, Stores (Plan) was on duty in the second half of the vacation, his signatures have also not been taken for the approval of the draft supply order.

The Head of the Department rightfully never interferes and should not interfere with the independently formed TSEC during the entire process (simply forwarding all communications). This is desirable and also advised in a notification from the Director. However, at the end of the process, the SSO(DO)'s office provides the opportunity to the Head of the Department to scrutinize the draft supply order for any deficiencies and endorse it after any modifications required. However, this step with financial implications was also taken over by the Acting Head in this case, even though his also being the Chairperson of the TSEC, and a user is a clear conflict of interest.

- b) Two members of the Collegium, the PICs of the Mycobacteriology Laboratory and Mycology Laboratory (Prof. Mirdha and Prof. Xess, respectively), who were not included in the TSEC formed by the Chairperson of the TSEC informed that Vitek MS Mycob and Vitek MS Mould kits (both proprietary consumables for this equipment) would be required by them for patient-care related testing on this equipment. That these items are listed in the approved draft and final supply orders, mentioning that they would be provided FOC by the manufacturer for 'training and commissioning purposes', implies that the signatory was also aware that these are expected to be used by the said laboratories. However, the rates for these items were not fixed for 10 years, as is done for all proprietary consumables for closed systems, as per the rules. In addition to these two items, various other proprietary and other items required for running this equipment (**as mentioned in the Technical Specifications under clause numbers 7e. and 7f. at Annexure 4, page 7**), have also been missed by the TSEC (except for the *Escherichia coli* ATCC strain), in the list of consumables required, for which the price should be fixed. Even from the list of 5 items recommended by the TSEC as consumables required (**Annexure 4, page 8**), the prices of only 4 have been fixed in the supply order (Vitek MS Silica Orange Gel is not included).
- c) Further, the prices fixed for the above mentioned 4 items, as seen in the supply order, are higher than the current per unit procurement rates for these, as evident from recent SOs from the Department for these items (**Annexure 4, page 9-11**), e.g., Vitek MS-DS target slides for Rs. 40,000+GST instead of Rs. 31,500+GST; Vitek MS-CHCA matrix for Rs. 11,250+GST instead of Rs. 9,600+GST; *E. coli* ATCC control for Rs. 4,700+GST instead of Rs. 2550+GST; and Vitek MS-FA for Rs. 11,250+GST instead of Rs. 4,900+GST.

The Department Collegium advised that the SSO(DO) and the Senior FA should be informed regarding all the above discrepancies in the supply order for this equipment [SO No.59/ SO(DO)/ Microbiology/ 2025-26/ M&E, dated 23/06/2025], so that these may be immediately resolved and prices of all necessary consumables fixed in consultation with the TSEC and the users before the delivery/ installation of the equipment, since these have long-term implications for the exchequer, as well as for ensuring a wider scope of patient-care related testing for the optimal utilization of this expensive equipment.

In another context related to the procurement of other items (consumables, the requests for repeat procurement of *E. coli* antisera for serogrouping from stool samples, as well as a first time request for a new and expensive serological test for syphilis by Dr. Priyam Batra were placed for discussion. The e-mail communication trail was shared, and these were not approved by the Collegium, on the basis of non-reporting and limited value for patient-care for the former; and deviation from national guidelines for the latter.

The Collegium members also questioned why a request for a serological test was put up by Dr. Batra, when the PIC is Prof. Bimal Kumar Das, and Dr. Batra's transfer (on her request) was approved by the

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Collegium only for the Bacteriology Laboratory and not for any of the other laboratories currently under Prof. Das as the PIC (i.e., Serology, NACO NRL for HIV Serology, Molecular Biology, and Immunology).

The Department Stores Officer was also called subsequently to provide information on the current version of SAHAS (particularly on accessing and using the Procurement Digital Database feature) and the future plans for the introduction of the new inventory management system, and the Collegium members appreciated these measures which are expected to add to further transparency in procurement.

8. Revised attendance form for outsourced staff (e.g. BECIL)

The Collegium members confirmed that they were already aware that the revised attendance forms have to be routed through the HOD. However, the primary control on the staff would remain with the PICs/ FICs of the laboratories, since the attendance is signed in and records maintained in the respective laboratories.

9. Any other items

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The Collegium members reiterated that in the context of the ongoing screening for advertised regular faculty positions for the Department, the selected candidates are to be posted to Parasitology, Mycology and Virology, and the STD Laboratory, in that order of priority, since the Bacteriology Laboratory had been last re- assigned Dr. Priyam Batra, on her request to be transferred there, endorsed by the PIC, Bacteriology.

The above minutes were passed unanimously by an adequate quorum of 4 out of 5 members of the Department Collegium. Prof. Bimal Kumar Das could not attend due to a personal exigency but, in any case, his participation in any decision for items 6 and 7 would have been a conflict of interest.

Benu Dhawan
(Prof. Benu Dhawan)

Dr. Benu Dhawan M.D.
Professor
Dept. of Microbiology
A.I.I.M.S., New Delhi-29

B.R. Mirdha
(Prof. B.R. Mirdha)

Dr. BIJAY RANJAN MIRDHA
MD, FAMS
Professor
Department of Microbiology
All India Institute of Medical Science
Ansari Nagar, New Delhi-110029

B. Dhawan

Immaculata Xess
(Prof. Immaculata Xess)
Dr. IMMACULATA XESS
Professor
Department of Microbiology
All India Institute of Medical Sciences
Ansari Nagar, New Delhi-110029

04/08/25
(Prof. Lalit Dar)
Head, Department of Microbiology

डॉ. ललित दर
Dr. LALIT DAR, MD
आचार्य एवं विभागाध्यक्ष / Professor & Head
सूक्ष्म जीव विज्ञान विभाग / Department of Microbiology
अ.भा.आ.सं. नई दिल्ली / A.I.I.M.S., New Delhi-110029

ANNEXURE 1

Lalit Dar <lalitdaraiims@gmail.com>

Department Collegium meeting scheduled on 4 August 2025 at 12 p.m.

Lalit Dar <lalitdaraiims@gmail.com>

Fri, Aug 1, 2025 at 2:42 PM

To: Bimal Kumar Das <tezipur.bimal@gmail.com>, Bijay Mirdha <brmirdha2078@gmail.com>, B R Mirdha <mirdhabraiims@gmail.com>, Immaculata Xess <immaxess@gmail.com>, Benu Dhawan <dhawanb@gmail.com>
Cc: aashish choudhary <aashishpath@yahoo.co.in>, VANDANA JUNEJA <vandanajuneja@aiims.gov.in>, Vandana Juneja Micro Office <vandana_arpit@hotmail.com>, Narender Bhardwaj <narenderaiims13@gmail.com>

Dear Colleagues,

Dear All,

A meeting of the Microbiology Department Collegium is scheduled to be held in the office of the HOD on Monday 04/08/25 at 12 p.m.

The agenda is as follows:

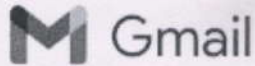
1. Inputs required by the Director for the Independence Day speech
2. Proposal from Virology to initiate a DM Virology programme in the Department
3. Timely utilization of recently released IRDL funds by the PIs of the verticals (Dr. Aashish Choudhary is requested to attend only for this item and update the members regarding allocations and deadlines)
4. Application for NABL accreditation renewal (as per the new standard)
5. Status of next cycle of condemnation of defunct equipment
6. Departmental space allocation and requests for renovation
7. Any department stores related issues/ updates by members, and instructions regarding the use of SAHAS (including the procurement digital database) and a new software initiated by AIIMS for inventory management (Department Stores Officer to attend only for this item and update the Collegium)
8. Revised attendance form for outsourced staff (e.g. BECIL)
9. Any other matters with the permission of the Chair

All members requested to kindly make it convenient to attend.

Thanks and regards,

Lalit Dar

(DR. LALIT DAR)
Professor and Head
Department of Microbiology

ANNEXURE 2

Lalit Dar <lalitdaraiims@gmail.com>

(no subject)

aashish choudhary <aashishpath@yahoo.co.in>
Reply-To: aashish choudhary <aashishpath@yahoo.co.in>
To: Lalit Dar <lalitdaraiims@gmail.com>

Mon, Aug 4, 2025 at 12:17 PM

Yahoo Mail: Search, Organize, Conquer

----- Forwarded Message -----

→ **From:** "Bimal Kumar Das" <tezipur.bimal@gmail.com>
→ **To:** "aashish choudhary" <aashishpath@yahoo.co.in>
Sent: Mon, Aug 4, 2025 at 12:10
Subject:

I agree with the DM Virology course...please go ahead and best wishes.... 🙏

Dr. Bimal Kumar Das, MD (AIIMS), FRCP Edin
Professor In Charge - HIV Immunology, Molecular biology & Serology Laboratories
Department of Microbiology
All India Institute of Medical Sciences
New Delhi-110029
Ansari Nagar (West)
New Delhi-29, India
Phone : 91-11-2659 4289
Email : tezipur.bimal@gmail.com

C-Office No. - 1881150

(11)
(8)

To
The Superintendent Engineer
AIIMS
New Delhi

Date-28-02-2025

Through Proper channel

**Sub- Request for Laboratory renovation of Room No.6 and 8 Ground Floor
Department of Microbiology (Room no. 28 located in Ground floor OPD
Block, Lab Medicine)**

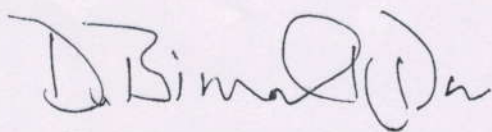
Respected Sir,

We would like to request you for renovation of Room No. 6 & Room No. 8 located in Department of Lab Medicine Room no. 28 Ground floor OPD Block. Room No. 6 and Room No. 8 has been reallocated to the Bacteriology Section, Department of Microbiology by the office of the Director (Copy of the allotment letter enclosed.)

It needs to be renovated for the better space arrangement of the laboratory.

Thus kindly approves the same as the work is initiated as soon as possible.

Thanking you



Dr. Bimal Kumar Das
Professor
Department of Microbiology
AIIMS, New Delhi

डॉ० बिमल कुमार दास, एमडी (एमएस), एफएचडी (एचडी)
Dr. BIMAL KUMAR DAS, MD (AIIMS), FRCP Edin
अध्यापक / Professor
सूक्ष्म जीव विज्ञान / Deptt. of Microbiology
संक्रामक रोगों का विभाग / Deptt. of Infectious Diseases
अखिल भारतीय आयुर्विज्ञान संस्थान / A.I.I.M.S.
असतो नगर, नई दिल्ली / Anasari Nagar, New Delhi-110029

28/2/2025



Dr. Sarita Mohapatra
Add. Professor
Department of Microbiology
AIIMS, New Delhi

डॉ० सरिता महापात्रा
Dr. SARITA MOHAPATRA, MD, MAMS
अपर अध्यापक / Additional Professor
सूक्ष्म जीव विज्ञान विभाग / Dept. of Microbiology
अ.भा.अ.न.स. नई दिल्ली / A.I.I.M.S., New Delhi-110029



डॉ० सरिता महापात्रा
Dr. SARITA MOHAPATRA, MD, MAMS
आचार्य / Professor

विज्ञान विभाग / Dept. of Microbiology
नई दिल्ली - 110029 / A.I.I.M.S., New Delhi-110029

11/8/2025
Submitted on
received by
HOD SSK.

ALL INDIA INSTITUTE OF MEDICAL SCIENCES, NEW DELHI
INSTITUTE SPACE COMMITTEE

F. No. 1-3/Space/23-24
2025

Dated: 18 Feb

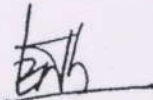
OFFICE MEMORANDUM

Subject: Issuance of key of room no. 28 to Division of Bacteriology - regarding

This is in reference to the order dated 03.06.2024 to allocate the Room No. 28 to the Bacteriology Division of Department of Microbiology.

The keys of Room Nos. 6 & 8 inside the Room No. 28 as received from the HoD, Lab Medicine is hereby handed over to Prof. Bimal Kumar Das, Bacteriology division of the Department of Microbiology for the needful.

This has been issued with the approval of the competent authority.



Prof. Girija Prasad Rath
Registrar & Member, Institute Space Committee

Prof. Bimal Kumar Das
Division of Bacteriology, Dept. of Microbiology
AIIMS, New Delhi

Thru: HoD, Microbiology

CC:

1. Chairman, Institute Space Committee
2. Chief Security Officer
3. Members, Institute Space Committee
4. PPS/PS to Director/ADA/SFA/SE
5. PA to Member-Secretary – Institute Space Committee.
6. PA to HoD, Lab Medicine

- to do the needful please.

- for kind information please

Deptt. Of Microbiology
A.I.I.M.S.

ANNEXURE 4 (PAGE 1)

D.F. A

Diary No.

Dated

14 JUN 2025

SUPPLY ORDER

ALL INDIA INSTITUTE OF MEDICAL SCIENCES,
ANSARI NAGAR, NEW DELHI-110029
STORE SECTION (DO)

S.O NO. 59/SO (DO)/Microbiology/2025-26/M&E

M/s Biomerieux India Pvt. Ltd.

Regd. Office : 43A 1st Floor, Okhla Industrial Area,

Modi Mill Compound, Phase-III

New Delhi-110020

Tel :- +91-42098800

Date:-

Date of Delivery

Or earlier

Sir,

With reference to your Performa Invoice No. BMXI/2025-26/06/1152 Dated. 13.06.2025 against Tender No. XX-125/SO(DO/Microbiology/24-25/M&E), you are requested to arrange supplies of under mentioned items at the price you marked against each and deliver the same in the Department of Microbiology, All India Institute of Medical Science, Ansari Nagar, New Delhi-110029 on terms and conditions as per ANNEXURE-I & II (On behalf of the Director, AIIMS, New Delhi).

Description	Qty (Nos.)	Unit Price (Rs.)	Total Price (Rs.)
Automated Microbial Identification System (MALDI-TOF) (Model : VITEK MS PRIME + MAESTRIA With Standard Accessories)	01 (One)	12,584,746.00	12,584,746.00
Computer PC with Monitor and Pen drive	01(One)	-	Included
UPS -Suitable UPS with 6 hr backup	01(One)	-	Included
Printer- Colour Printer keyboard, Mouse, Bar code Scanner	01(One)	-	Included
Densicheck Instrument	02 (Two)	-	Free of Cost
		Total	12,584,746.00
		GST@18%	2,265,254.00
		Grand Total	1,48,50,000.00

Following Reagents will be supplied for Training and Commissioning Purposes (FOC)

Sr. No.	Particulars	Qty
1	VITEK MS DS SLIDE (16 disposable Target Slides)	1 Box
2	CHCA Matrix	1 Box
3	100 Mycobacteria - VITEK MS MYCOB	1 Kit
4	100 Yeast - VITEK MS MOULD KIT	1 Kit
5	VITEK MS-FA	1 Box
6	E. Coli ATCC 8739	1 Kit

1. Rupees One Crore Forty Eight Lakh Fifty Thousand Only)
2. Warranty:- 05 Years comprehensive warranty from the date of Satisfactory Installation including FOC item
3. CAMC charges from 6th to 10th year @ Rs. 5,03,389.84 + GST @18% extra per set/ per annum including FOC items
4. Other terms and conditions as per Annexure-I & Annexure-II attached.

Draft Supply order has been Prepared as per invoice
Provided by firm and Submitted to the HoD, Microbiology for
their perusal, Conformation and if found in order, Signature
Please including P.I.

(Sr. S.O. (DO))

(HoD, Microbiology)

Deptt. Of Microbiology
A.I.I.M.S.

Diary No.

Dated 14 JUN 2025

SUPPLY ORDER

ALL INDIA INSTITUTE OF MEDICAL SCIENCES,
ANSARI NAGAR, NEW DELHI-110029
STORE SECTION (DO)

S.O NO. 59/SO (DO)/Microbiology/2025-26/M&E

M/s Biomerieux India Pvt. Ltd..

Regd. Office : 43A 1st Floor, Okhla Industrial Area,

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New Delhi-110020

Tel :- +91-42098800

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G.M.C charges from 6th to 10th year @ Rs. 5,03,389.84 + GST @18% extra per set/ per annum including FOC items

Other terms and conditions as per Annexure-I & Annexure-II attached.

Supply order has been prepared as per invoice provided by firm and submitted to the HOD, Microbiology for their perusal, conformation and if found in order, signature please including P.I.



डॉ. सरिता महापात्र
Dr. SARITA MOHAPATRA, MD, MAMS
आचार्य / Professor

अ.भा.आ.स. नई दिल्ली / A.I.I.M.S., New Delhi-110029

डॉ. बमल कुमार दास, एमडी (एमएस), FRCP Edin
Dr. BIMAL KUMAR DAS, MD (MMS), FRCP Edin
आचार्य / Professor
अ.भा.आ.स. नई दिल्ली / Deptt. of Microbiology
अ.भा.आ.स. नई दिल्ली / Deptt. of Infectious Diseases
अ.भा.आ.स. नई दिल्ली / Ansan Nagar, New Delhi.

checked & verified

18/6/2025

The price of following consumables/regents will be freeze for next 10 years and will be supplied by authorized distributor M/s Excel Biosystems Pvt Ltd.

Name of the Kit	Pack Size	Kit Price (excluding GST)	GST (%)	Total Amount (INR)
1. VITEK MS-DS target slides	8 x 4 target slides (each slide with 48 test) = 1536 tests	40,000.00	18%	47,200.00
2. VITEK MS-CHCA matrix	5 X 0.5 ml	11,250.00	12%	12,600.00
3. VITEK MS-FA	5 X 0.5 ml	11,250.00	18%	13,275.00
4. E. coli ATCC control (8739) Per Test	2 Units	4,700.00	12%	5,264.00

Sr. Stores Officer (DO)

for
18/6/2025
DB
18/6/25

Ref: E-3237850

S.O NO. 59/SO (DO)/Microbiology/2025-26/M&E

M/s Biomerieux India Pvt. Ltd.,

Regd. Office : 43A 1st Floor, Okhla Industrial

Area, Modi Mill Compound, Phase-III

New Delhi-110020

Tel :- +91-42098800

Date:- 23-06-2025.

Date of Delivery: 19-12-2025

Or earlier

Sir,

With reference to your Performa Invoice No. BMXI/2025-26/06/1152 Dated. 13.06.2025 against Tender No. XX-125/SO(DO)/Microbiology/24-25/M&E, you are requested to arrange supplies of under mentioned items at the price you marked against each and deliver the same in the Department of Microbiology, All India Institute of Medical Science, Ansari Nagar, New Delhi-110029 on terms and conditions as per ANNEXURE-I & II (On behalf of the Director, AIIMS, New Delhi).

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2	Computer PC with Monitor and Pen drive	01 (One)	-	Included
3	UPS - Suitable UPS with 6 hr backup	01 (One)	-	Included
4	Printer- Colour Printer keyboard, Mouse, Bar code Scanner	01 (One)	-	Included
5	Densicheck Instrument	02 (Two)	-	Free of Cost
			Total	12,584,746.00
			GST@18%	2,265,254.00
			Grand Total	1,48,50,000.00

Following Reagents will be supplied for Training and Commissioning Purposes (FOC)

Sr. No.	Particulars	Qty
1	VITEK MS DS SLIDE 8 x 4 target slides (each slide with 48 test) = 1536 tests (including 1000 Aerobic Targets slides))	1 Box
2	CHCA Matrix	1 Box
3	100 Mycobacteria - VITEK MS MYCOB	1 Kit
4	100 Yeast - VITEK MS MOULD KIT	1 Kit
5	VITEK MS-FA	1 Box
6	E. Coli ATCC 8739	1 Kit

1. Rupees One Crore Forty Eight Lakh Fifty Thousand Only)
2. Warranty:- 05 Years comprehensive warranty from the date of Satisfactory Installation including FOC item
3. CAMC charges from 6th to 10th year @ Rs. 5,03,389.84 + GST @18% extra per set/ per annum including FOC items
4. Other terms and conditions as per Annexure-I & Annexure -II attached.

Deptt. Of Microbiology
A.I.I.M.S.

Diary No

Dated 25 JUN 2025



सहायक भंडार अधिकारी (नि.का.)
Assistant Stores Officer (D.O.)
अ.भा.आ.सं., नई दिल्ली / A.I.I.M.S., New Delhi-25

(Sr. Stores Officer (DO))

वरिष्ठ भण्डार अधिकारी (नि.का.)

Sr Stores Officer (D.O.)

(Page 1/5)

अ.भा.आ.सं. नई दिल्ली


A.I.I.M.S., New Delhi-25

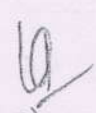
HOD, Microbiology

Received
26/6/2025

The price of following consumables/reagents will be freeze for next 10 years (w.e.f. 23/06/2025 to 22/06/2035) and will be supplied by authorized distributor M/s Excel Biosystems Pvt. Ltd.

Name of the Kit	Pack Size	Kit Price (excluding GST)	GST (%)	Total Amount (INR)
1. VITEK MS-DS target slides	8 x 4 target slides (each slide with 48 test) = 1536 tests	40,000.00	18%	47,200.00
2. VITEK MS-CHCA matrix	5 X 0.5 ml (1000 tests)	11,250.00	12%	12,600.00
3. VITEK MS-FA	5 X 0.5 ml (1000 tests)	11,250.00	18%	13,275.00
4. E. coli ATCC control (8739) Per Test	2 Units	4,700.00	12%	5,264.00


Sr. Stores Officer (DO)


सहायक भंडार अधिकारी (नि.का.)
Assistant Stores Officer (D.O.)
अ.भा.आ.स., नई दिल्ली / A.I.I.M.S., New Delhi-29

वरिष्ठ भण्डार अधिकारी (नि.का.)
Sr. Stores Officer (D.O.)
अ.भा.आ.स., अन्सारी नगर
A.I.I.M.S., Ansari Nagar
नई दिल्ली-29 / New Delhi-29

ALL INDIA INSTITUTE OF MEDICAL SCIENCES, NEW DELHI

PROFORMA FOR SUBMISSION OF DEPARTURE REPORT

E-2028195 (Sent on 14/6/25)

Hc file 14/6/25

1.	Name of the Faculty Member	DR. LALIT DAR
2.	Designation and Department	Professor & Head, MICROBIOLOGY
3.	Ref. No. & Date of the sanction memorandum for which he/she is intend to proceed	SUMMER VACATION (E-FCO20/6/2025 - Faculty cell dt. 15/5/25) & permission for personal visit to USA
4.	Place & purpose of visit (describe briefly)	Com No. F-6-1A4(F) dt. 26/5/25 Summer vacation (2nd half)
5.	Date of departure from headquarter	15/6/25 (Sunday, proposed) for USA on personal visit to visit family
6.	Time of departure	"
7.	Booking details of flight/train (if available)	Etihad Airways to New York (USA) via Abu Dhabi
8.	Complete contact address and Active Telephone/Mobile numbers during the period he/she is away from duties	785, West End Ave., NY 10025, USA M: 9818137078
9.	E-mail address	lalitdar@aimms@gmail.com
10.	Expected date of return to the headquarters and resuming of his/her duties	15/7/25 (AN) - return to India Joining duty on 16/7/25 (FN)
11.	Name of the faculty, who will look after his/her duties during the absence	Prof. Bimal K. Das for routine administrative work only
12.	Consent of such faculty member	

* Kindly, no special permission, staff postings, deputations for additional staff or space or financial without e-mail approval of undersigned. Also, no new project proposals & family to be forwarded without the above process, thanks & regards.

NOTE: →

Date: 14/6/25

Signature of the Faculty Member

Note: *The aforesaid departure report is mandatory to be submitted to FACULTY CELL by the faculty member in each occasion as & when he/she is away from the Institute through the concerned Chief of Centre/Head of the Department prior to his proceeding.

For the use of Chief of Centre/Head of the concerned Department only

It is certified that at-least 50% faculty members will be available in the Department during the aforesaid period and the services & functions of the Department will not suffer in any manner.

Signature & stamp of the Chief of Centre/Head of the Department




डॉ. ललित दार
Dr. LALIT DAR, MD


आचार्य एवं विभागाध्यक्ष / Professor & Head
संस्कृत जीव विज्ञान विभाग / Department of Microbiology
अ.भा.जी.सं., नई दिल्ली / A.I.I.M.S., New Delhi-110029

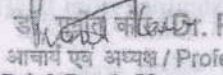
- d. System should be able to accept a range of 48 to 700 positions of sample spots with user-friendly software showing true load-and-go capability.
- e. Should provide Matrix & Calibration Standards, Solvents and consumables sufficient for 1000 Aerobic, 100 Mycobacteria and 100 yeast sample analysis.
- f. Should provide ATCC Control Strains for maintaining internal QC / Calibrators
 - i. Escherichia coli
 - ii. Klebsiella aerogenes
 - iii. Candida glabrata
 - iv. Mycobacteria smegmatis
 - v. Nocardia farcinica
 - vi. Aspergillus brasiliensis
- g. Should provide necessary accessories with the instrument such as robust suitable online UPS with at least 6 hours back up.
- h. Price for the Consumables, kits should be quoted under option for further procurement.
- i. Calibration Certificate from Manufacturer at the time of Installation

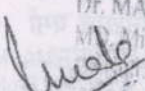
8. Additional Terms and Conditions:

- a. The bidders must agree to provide any up gradation and update of system and software's (if any) free of cost for next 05 years from the date of successful installation.
- b. All consumables required for installation, operational and performance qualification and for the demonstration of system to be provided.
- c. The bidders must agree to provide minimum of 5 years of comprehensive warranty (including all manufacturing defects, all spares, accessories software application, faulty workmanship, if any and all labor) from date of actual completion of satisfactory installation of equipment. The bidders must agree that breakdown of the instrument that will be addressed within 24 hours by an onsite visit.

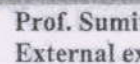

Prof. Bimal Ku Das
(Chairperson)



Prof. Sanjeev Lalwani
Medical Superintendent
AIIMS, New Delhi



Dr. Punit Kaur
Professor & Head
Dept. of Biophysics
A.I.I.M.S.
Ansar Nagar, New Delhi-29



Dr. Mala Chhabra
Nominee from DGHS

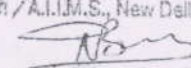

Prof. Deepthi Nair
External expert
DEPARTMENT OF MICROBIOLOGY
SAEDARJUNG HOSPITAL & VMMC
New Delhi-110029



Prof. Sumit Rai
External expert


Dr. Sarita Mohapatra
Additional Professor
Department of Microbiology
A.I.I.M.S., New Delhi-110029


Dr. Hitender Gaur
Additional Professor
Department of Microbiology
A.I.I.M.S., New Delhi-110029


Dr. Nishant Verma
C of Store section (Equipment)


Mr. Narender Bhardwaj (Store Officer, Dept. of Microbiology)


Dr. NISHANT VERMA, MD
Additional Professor
Department of Microbiology
A.I.I.M.S., New Delhi-110029

Consumables required for Matrix-Assisted Laser De-Ionization Time of Flight Mass Spectrometry(MALDI-TOF:MS)

VITEK MS MALDI-TOF ANNUAL DEMAND				
Sr. No.	ITEM NAME	QUANTITY REQUIRED	PRICE PER BOX(approx)	TOTAL COST
1	Target Slide	60	37,000	22,20,000
2	CHCA Matrix	65	11,000	7,15,000
3	Silica Gel Orange	18	6,500	1,17,000
4	Formic Acid	06	6,000	36,000
5	E. coli ATCC control (8739)	6	2,800	16,800
	Grand Total		31,04,800	

This is duly certified by the TSEC that the consumables FOR MALDI-TOF:MS are required on recurrent basis for running of the equipment and the rates of such consumables are fixed for 10 years.



डॉ. बिमल कुमार

Prof. Bimal Kumar
Dept of Microbiology
AIIMS, New Delhi
(Chair person)

Dr. Mala Chhabra
Dept of Microbiology
Dr. RML Hospital, New Delhi
(DGHS Nominee)

Prof. Punit Kaur
Dept of Biophysics
AIIMS, New Delhi

DR. DEEPTHI NAIR, M.B.B.S., M.D.
Head, Consultant & Professor
Department of Microbiology
VMCC & Safdarjung Hospital
New Delhi-110029
Dept of Microbiology
VMCC & Safdarjung Hospital
(External Expert)

Prof. Sumit Rai
Dept of Microbiology
AIIMS, Mangalagiri
(External Expert)

Dr. Tony George Jacob
Dept of Anatomy
AIIMS, New Delhi
(Representative MS Office)

Dr. Nishant Verma
Dept of Microbiology
AIIMS, New Delhi

Dr. Sarita Mohapatra
Dept of Microbiology
AIIMS, New Delhi

Dr. Hitenr Gautam, MD
Dept of Microbiology
AIIMS, New Delhi

Mr. Narender Bharadwaj
Store Officer
Dept. of Microbiology
AIIMS, New Delhi

Dr. NISHANT VERMA, MD
Additional Professor
Department of Microbiology
AIIMS, New Delhi-110029

Dr. Sarita Mohapatra
Additional Professor
Department of Microbiology
AIIMS, New Delhi-110029

डॉ. पुनीत कौर / Dr. Punit Kaur
आचार्य एवं अध्यक्ष / Professor & Head
जैवभौतिक विभाग / Deptt. of Biophysics
अ.प.आ.सं. / A.I.I.M.S.
अंसरी नगर, नई दिल्ली-29 / Ansari Nagar, New De

डॉ. टोनी जॉर्ज जेकब / Dr. Tony George Jacob
अतिरिक्त आचार्य / Additional Professor
अनाटोमी विभाग / Deptt. of Anatomy
आर्यभट्ट भारतीय आयुर्विज्ञान संस्थान
All India Institute of Medical Sciences
अंसरी नगर, नई दिल्ली / Ansari Nagar, New De

डॉ. हिटेन्द्र गौतम
अतिरिक्त आचार्य / Additional Professor
जैव विज्ञान विभाग / Department of Microbiology
अ.प.आ.सं. नई दिल्ली / A.I.I.M.S., New D. hi-110029

18

ANNEXURE 4
(PAGE 9)

E-3312569

AIIMS
New DelhiALL INDIA INSTITUTE OF
MEDICAL SCIENCESSri Aurobindo Marg
Ansari Nagar East,
New Delhi, Dist.- New Delhi, Pin- 110029,
Delhi, INDIA
Phone : 011 2658 8500

UPC No. 202507162427092

Vitek MS-DS target slide
Unit price Rs. 31,500 + GST

Date - 17-Jul-2025 15:47:52

Work Order/Supply Order Details

UPC No. : 202507162427092
Store Name : Microbiology Store
Cost Centre : Main Ailms -> Microbiology
Supplier : EXCEL BIOSYSTEMS PVT LTD
Mode Of Purchase : Other
Other Mode Of Purchase : Proprietary Purchase

Proposal Date : 16-Jul-2025

Item Classification : Consumable
GeM No./RC No./Reference : 42/Mico/2025-26
No./Agreement No.

Tender : N/A

Item(s) Details :

#	Item Name	Qty.	Unit Price (In Rs.)	Item Amount (In Rs.)	SGST (In %.)	CGST (In %.)	IGST (In %.)	Tax (In Rs.)	Total Amount (In Rs.)
1	(Other)-Vitek MS-DS Target Slide - Vitek MS-DS Target Slide	25	31500	787500	9	9	0	141750	929250

Total Amount (in Rs.) : 929250.00

Total Amount (in Words) : Nine Lakh Twenty-nine Thousand Two Hundred And Fifty Rupees Only

E Office Tracking No. : 3312569

Work/Supply Order Copy : N/A

Specification Copy/Copy of LoI : [Spec Vitek MS DS Target Slide Rs 929250 182368.pdf](#)Approval Of Competent Authority/Approval of EAC : [CA Vitek MS DS Target Slide Rs 929250 182369.pdf](#)Other Documents : [Vitek MS DS Target Slide Rs 929250 182370.pdf](#)

Work Order Status : Approved

Work Order Remarks :

Work/Supply Order Draft Details

Sr. No.	Approved By	Date	Work Order Status
1	NARENDER KUMAR	16-Jul-2025 11:55:09	Sent For Approval

Work/Supply Order Approval Details

Sr. No.	Approved By	Date	Work Order Status	Remarks
1	SARITA MOHAPATRA	17-Jul-2025 10:39:51	Approved	

Work/Supply Order Send for Fund Booking Details

Sr. No.	Approved By	Date	Work Order Status	Fund Booking Status	Total Bill Amount (in Rs.)	Approved Bill Amount (in Rs.)	Remarks
1	SARITA MOHAPATRA	17-Jul-2025 10:39:50	Approved	Request Raised	929250	929250	

End of Report

Computer Generated Report

Printed by NARENDER KUMAR, Junior Administrative Officer, on 17-Jul-2025 15:58:42

ANNEXURE 4 (PAGE No)

E-3312567

File No. 32/Micro/2025-26



ALL INDIA INSTITUTE OF MEDICAL SCIENCES

Sri Aurobindo Marg
Ansari Nagar East,
New Delhi, Dist.- New Delhi, Pin- 110029,
Delhi, INDIA
Phone : 011 2658 8500

UPC No. 20250716242709

Vitek MS-CHCA matrix kit
unit price Rs. 9600+GST
E. coli ATCC control unit price
Rs. 2550+GST

Date - 17-Jul-2025 15:47:52

Work Order/Supply Order Details

UPC No. : 202507162427094
Store Name : Microbiology Store
Cost Centre : Main Ailms -> Microbiology
Supplier : EXCEL BIOSYSTEMS PVT LTD
Mode Of Purchase : Other
Other Mode Of Purchase : Proprietary Purchase

Proposal Date : 16-Jul-2025

Item Classification : Consumable
GeM No./RC No./Reference : 32/Micro/2025-26
No./Agreement No.

Tender : N/A

Item(s) Details :

#	Item Name	Qty.	Unit Price (In Rs.)	Item Amount (In Rs.)	SGST (In %.)	CGST (In %.)	IGST (In %.)	Tax (In Rs.)	Total Amount (In Rs.)
1	(Other)-Vitek MS CHCA 40 Matrix Kit - Vitek MS CHCA Matrix Kit		9600	384000	6	6	0	46080	430080
2	(Other)- E.Coli ATCC Control - E.Coli ATCC Control	2	2550	5100	6	6	0	612	5712
3	(Other)- Vitek MS Silica 8 Orange Gel - Vitek MS Silica Orange Gel		5650	45200	9	9	0	8136	53336

Total Amount (in Rs.) : 489128.00

Total Amount (in Words) : Four Lakh Eighty-nine Thousand One Hundred And Twenty-eight Rupees Only

E Office Tracking No. : 3312567

Work/Supply Order Copy : N/A

Specification Copy/Copy of LoI : [Spec Vitek MS CHCA Matrix Kit Rs 489128 182376.pdf](#)Approval Of Competent Authority/Approval of EAC : [CA Vitek MS CHCA Matrix Kit Rs 489128 182377.pdf](#)Other Documents : [Vitek MS CHCA Matrix Kit Rs 489128 182378.pdf](#)

Work Order Status : Approved

Work Order Remarks :

Work/Supply Order Draft Details

Sr. No.	Approved By	Date	Work Order Status
1	NARENDER KUMAR	16-Jul-2025 12:00:25	Sent For Approval

Work/Supply Order Approval Details

Sr. No.	Approved By	Date	Work Order Status	Remarks
1	SARITA MOHAPATRA	17-Jul-2025 11:32:04	Approved	

Work/Supply Order Send for Fund Booking Details

Sr. No.	Approved By	Date	Work Order Status	Fund Booking Status	Total Bill Amount (in Rs.)	Approved Bill Amount (in Rs.)	Remarks
1	SARITA MOHAPATRA	17-Jul-2025 11:32:04	Approved	Request Raised	489128	489128	

End of Report

Computer Generated Report

Printed by NARENDER KUMAR, Junior Administrative Officer, on 17-Jul-2025 15:58:26

E Comp No. 3253406
File No. SONO-96/Micro/2023-24



ALL INDIA INSTITUTE OF MEDICAL SCIENCES

Sri Aurobindo Marg
Ansari Nagar East,
New Delhi, Dist.- New Delhi, Pin- 110029, Delhi,
INDIA
Phone : 011 2658 8500

UPC NO. 20240604234385
Vitek MS-FA unit price Rs. 4900 + GST

Date - 05-Jun-2024, 10:08:57

Work Order/Supply Order Details

UPC No. : 20240604234385
Financial Year : 2024-2025
Store Name : Microbiology Store
Cost Centre : Main Ailms -> Microbiology
Supplier : EXCEL BIOSYSTEMS PVT LTD
Mode Of Purchase : Other
Other Mode Of Purchase : Proprietary Purchase
Tender : N/A
Proposal Date : 04-Jun-2024
Item Classification : Consumable
GeM No./RC No./Reference No./Agreement No. : 96/Micro/2024-25

Item(s) Details :

#	Item Name	Qty.	Unit Price (In Rs.)	Item Amount (In Rs.)	SGST (In %.)	CGST (In %.)	IGST (In %.)	Tax (In Rs.)	Total Amount (In Rs.)
1	(Other)-Vitek MS-FA - Vitek MS-FA	10	4900	49000	9	9	0	8820	57820

Total Amount (in Rs.) : 57820.00

Total Amount (in Words) : Fifty-seven Thousand Eight Hundred And Twenty Rupee Only

E Office Tracking No. : 3253406
Specification Copy/Copy of LoI : [Spec Rs 57820_24126.pdf](#)
Other Documents : [Vitek MS-FA Rs 57820_24128.pdf](#)
Work Order Remarks :

Work/Supply Order Copy : N/A
Approval Of Competent Authority/Approval of EAC : [CA Rs 57820_24127.pdf](#)
Work Order Status : Approved

Work/Supply Order Draft Details

Sr. No.	Approved By	Date	Work Order Status
1	NARENDER KUMAR	04-Jun-2024 16:57:08	Sent For Approval

Work/Supply Order Approval Details

Sr. No.	Approved By	Date	Work Order Status	Remarks
1	DR. HITENDER GAUTAM	04-Jun-2024 18:20:11	Approved	

Work/Supply Order Send for Fund Booking Details

Sr. No.	Approved By	Date	Work Order Status	Fund Booking Status	Total Bill Amount (in Rs.)	Approved Bill Amount (in Rs.)	Remarks
1	DR. HITENDER GAUTAM	04-Jun-2024 18:20:11	Approved	Sent for FB	57820	57820	

End of Report

Computer Generated Report

Printed by NARENDER KUMAR, Senior Administrative Assistant, on 05-Jun-2024 10:16:11

Department of Microbiology
All India Institute of Medical Sciences
Ansari Nagar, New Delhi-110029.

(application for grant of Casual Leave/Restricted Leave/Medical Leave)

Name of the Applicant : DR. BIMAL KUMAR DAS
Designation : PROFESSOR
Casual Leave (Date/s) : 04/08/25
Restricted Leave (Date/s) : N/A
Compensatory Leave (Date/s) : N/A
Reason of leave : PERSONAL

In-charge Office



Signature of Applicant

डॉ. बिमल कुमार दास, एमडी(एमएस), एफ आर सी पी एडिन
Dr. BIMAL KUMAR DAS, MD (AIIMS), FRCP Edin
आचार्य/Professor
सुक्ष्म जैव विज्ञान/Deptt. of Microbiology
संक्रामक रोग का विभाग/Deptt. of Infectious Diseases
अखिल भारतीय आयुर्विज्ञान संस्थान/A.I.I.M.S.
अन्सारी नगर, नई दिल्ली/Ansari Nagar, New Delhi-29