



**OFFICE OF THE CHIEF
DR. RAJENDRA PRASAD CENTRE FOR OPHTHALMIC SCIENCES
AIIMS, New Delhi- 110029**

No. F.36/C-RPC/2023

21st February 2025

Minutes of the 12th RPC Collegium Meeting held under the Chairmanship of Prof. Radhika Tandon, Chief, Dr R P Centre, AIIMS on Monday, 17th February 2025 at 2.45 PM onwards in the Board Room, Chief Office, Dr. R.P. Centre, AIIMS, New Delhi.

The meeting was attended by the following members:

1. Prof. Rajpal, Professor of Ophthalmology
2. Prof. Namrata Sharma, Professor of Ophthalmology
3. Prof. Pradeep Venkatesh, Professor (Investigative Lab.)
4. Prof. Seema Sen, Professor of Ocular Pathology

Prof. S. K.Khokhar & Prof. M. S. Bajaj could not attend the meeting.

Agenda discussed in the meeting were as under-

1. Posting of Assistant Professors of Ophthalmology [contractual] who recently joined- **Dr. Shaikh Nawazish Fatma Pravez Ahmed** [Unit 6], **Dr. Ashish Markan** [Unit 1], **Dr. Aafreen Bari** [Unit 4] and **Dr. Manumuraleekrishna** [Unit 3]. This is an interim posting and reassignment of units may be considered depending on the clinical need. **(Attn: All Clinical Unit Heads & Sr. Admn. Officer, RPC).**
2. The posting of remaining 4 Assistant Professors of Ophthalmology, who are yet to join, was also discussed- Dr. Amber Amar Bhayana[Unit 2], Dr. Pranita Sahay [Unit 4/6], Dr. Akshaya Balaji [Unit 4/6], and Dr. Sekhar Onu Akarkar [Unit 5] **(Attn: All Clinical Unit Heads & Sr. Admn. Officer, RPC).**
3. All Faculty members and Senior Residents are requested to see their OPD patients in the officially allotted OPD cabins. In order to facilitate care of general OPD workload, they are also requested to see all patients, irrespective of their field of specialization, and guide them appropriately **(Attn: All Clinical Unit Heads, SRs & JRs).**
4. Assignment of Unit to SR joining as Chief's Senior Resident would be at the discretion of Chief, RPC **(Attn: Chief Office & Sr. Admn. Office, RPC).**

Contd...2/-

N. G. K.

Pradeep

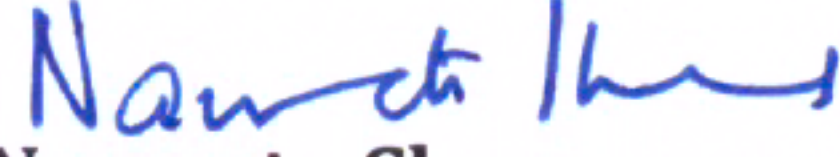
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5. Official communication[s] related to Bachelor of Optometry are henceforth to be strictly sent/ forwarded through administrative channel at RPC. Such communication would include-
 - Creation of the college and curriculum of Bachelor of Optometry
 - Appointment of examiners for internal assessment [pre-final, phase I, II and II] of Bachelor of Optometry (**Attn: Faculty I/c Bachelor of Optometry & Sr. Admn. Officer, RPC**)
6. In order to improve patient services and reduce congestion within the OPD corridor, reorganization of Room No.14 and Room No.27 was considered. Members deliberated on shifting Ultrasound [USG] services from Room No.27 to Room No.14, and BP [Blood Pressure] and XST [Xylocaine Sensitivity] services, to Room No.27. The Chairperson Hospital Services Committee to examine the feasibility before implementation (**Attn: Chairperson Hospital Services Committee, RPC, RPC**).
7. Revised working arrangement of Reporting Officers & Faculty In-charges of various **Clinical Investigative Labs, Specialities & Services at Dr. R.P. Centre** was discussed in the meeting and accepted (**Attn: Sr. Admn. Officer, RPC**).


Prof. Rajpal


Prof. Namrata Sharma


Prof. Pradeep Venkatesh


Prof. Seema Sen


Prof. Radhika Tandon
Chief - Dr. R. P. Centre

Distribution :

1. All Faculty Members, Dr. R.P. Centre
2. Medical Superintendent, Dr. R.P. Centre
3. Sr. Administrative Officer, Dr. R.P. Centre

Copy for kind information to :

1. Director, AIIMS
2. Dean (Academic), AIIMS