

ALL INDIA INSTITUTE OF MEDICAL SCIENCES
ANSARI NAGAR, NEW DELHI-110029
ACADEMIC SECTION (PG CELL)

No.F.4-7/Thesis/2023-Acad.I

Dated: 13.12.2023

ADVISORY FOR THESIS PROTOCOL/ THESIS

Subject: Academic guidelines/ rules for submission of Thesis Protocol/ Thesis in respect of the Resident (PG) pursuing MD/ MS/ MDS/ DM/ MCH course at AIIMS, New Delhi –regarding

In continuation of this section earlier advisory dated 04.05.2018 and 24.09.2022 vide which to say that it has been observed that various residents (PG) pursuing MD/MS/MDS/DM/MCH and concerned Departments are not adhering to Academic Guidelines while submission of Thesis Protocol/ Thesis of the residents. Besides, some residents are not guided by Faculty/ Chief Guide about the procedures. Candidates should also be guided by Chief Guide as assigned regarding submission of thesis protocol/ thesis. Although, Academic Section notified/ circulated relevant guidelines in relation to the matter from time to time for strict compliance and same also uploaded at AIIMS website under head Academic Notices. This has been viewed serious by the competent authority. The provisions contained in academic guidelines are reproduced as under:

➤ **Submission of Thesis Protocol/ Thesis for MD/MS/MDS/DM/MCH (6 Year Course):**

1. **The Junior Resident/ Demonstrators shall be required to get their plan of thesis protocol approved by his/ her departmental faculty within 4 months of date of joining and submit it to Academic Section.**
2. **Relaxation may be granted by the Dean on merit of each case for two months. If a candidate fails to submit the thesis protocol within the prescribed period, his/ her registration will stand cancelled.**
3. **The last date for submission of Thesis will be 30th JUNE for those appearing at the DECEMBER examination and 30th NOVEMBER for those appearing at the MAY examination.**
4. **It is at the discretion of Dean to accept the thesis after the above schedule at a maximum period of 15 days, no extension beyond this period is admissible under any circumstance. Thesis submitted beyond this due would entail extension of the registration period and a delay in the date of final examination.**
5. **Regular faculty with TWO YEARS teaching experience at AIIMS Delhi are eligible to become CHIEF GUIDE” in respect of Junior Residents (Academic) for MD/MS/MDS/DM/MCH (6 Years Course).**
6. **Chief Guide to be allocated by Academic Section as per roster.**

➤ **Submission of Thesis Protocol/ Thesis for DM/ MCH course:**

1. **For 6 years DM/M.Ch. course, two thesis are to be submitted by candidates and two protocols to be submitted as under:**
 - a) **1st Protocol within 4 month from the date of joining 1st year in Junior Residency**
 - b) **2nd Protocol within 4 months in 4th year in Senior Residency.**

2. Protocol for thesis must be submitted within 4 months from the date of joining and one dissertation is to be submitted at least three months prior to the examination. Relaxation for two months for submission of protocol can be given by the Dean on the merit of each case.
3. The last date for submission of thesis for the DM/ MCH will be 31st AUGUST for those appearing at the DECEMBER examination and 31st JANUARY for those appearing at the MAY examination.
4. It is at the discretion of Dean to accept the thesis after the above schedule at a maximum period of 15 days. In case of failure to submit the thesis by the due date following the procedure above, the resident will not be allowed to appear in the examination and the same will stand postponed by 6 months.
5. To be designated as CHIEF GUIDE for DM/M.Ch candidates a minimum experience of THREE YEARS as Regular Faculty at AIIMS Delhi is essential in respect of Senior Residents (Academic) for DM/M.Ch course.

All Head of the Department/ Chief of Centre/ Chief Guide are hereby once again requested to comply with the stipulated advisory and same may be brought to the notice of all concerned Resident under their administrative control to note for strict compliance. Faculty/ Chief Guide are also requested to instruct/ guide all the residents to adhere to academic guidelines for submission of thesis protocol/ thesis within stipulated/ extension period. The Head of the Department/ Chief of Centre/ Chief Guide must issue periodic notice/ advisory to the students from time to time for carrying out the Thesis Protocol/ Thesis work within timeframe in order to prevent such delay/ non-submission to avoid extension in registration and delay in final examination.

Head of the Department/ Chief of Centre/ Chief Guide may also ensure that thesis protocol complete in all respects has been submitted by the student at office of the Ethics Committee within stipulated/ extension period for ethical clearance. As well, a soft copy of thesis protocol in PDF format address to Dean (Academic) duly sealed with sign and date of receipt of office of the Ethics Committee as documentary proof of submission, may be uploaded at SARAL platform within stipulated/ extension period.

This issues with the approval of the Competent Authority for information and strict compliance.


(Dr. GIRIJA PRASAD RATH)
REGISTRAR

Distribution:

1. All Residents (MD/ MS/ MDS/ DM/ MCH)
 2. All concerned Chief Guides
- (Through: The Chief/ Head of the Department)

Copy to:

1. PPS to Director
2. PS to Dean (Acad.)
3. All Chief of Centres/ Head of the Departments
4. Computer Facility: With the request to upload this Advisory in AIIMS's website under head Academic Notices.