

ALL INDIA INSTITUTE OF MEDICAL SCIENCES

No. F. 31-40/79 - Estt. 1

Ansari Nagar, New Delhi

Dated the: 4 JUN 2012

MEMORANDUM

Sub :- Administrative Control of Estate Section, AIIMS.

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The Director has been pleased to approve the following working arrangements in the Estate Section at AIIMS :-

1. Shri. Attar Singh, Chief Administrative Officer will look after the work of Estate Section in place of Sh. B. S. Anand, Superintending Engineer till further orders.
2. Dr. Shakti K. Gupta, M. S. Dr. RPC will be the new Estate Officer in place of Dr. S. Wadhwa.

They will not be entitled to any remuneration/ honorarium for the above additional assignment in addition to their own duties.

( DHEERAJ )

ADMINISTRATION OFFICER (DO)

Shri. Attar Singh,  
Chief Administrative Officer,  
A.I.I.M.S.

Dr. Shakti K. Gupta,  
M. S. (Dr. RPC)/ Estate Officer

Dr. S. Wadhwa,  
The Dean (A)/The HOD of Anatomy

Copy to :

1. The PPS to Director
2. The Dean, AIIMS
3. The P.S. to Dy. Director (Admn.)/ CVO
4. The Medical Superintendent, (Main)
5. All Chiefs of Centres/ Head of the Department/Units/ Sections
6. The PA to Sr. Financial Advisor
7. The PS to CAO/ PA to Supdt. Engineer/ F.A.
8. Personal File of persons concerned