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ALL INDIA INSTITUTE OF MEDICAL SCIENCES
Ansari Nagar, New Delhi – 29.

No.F.1-12/2000-Estt.I

Dated the: 19 MAR 2014

CIRCULAR

Subject: Recruitment to the post of Stenographer in the pay scale of Rs.5200-20200 + Grade Pay of Rs.2400/- under the mode of 33 1/3 by Limited Departmental Competitive Examination at the AIIMS, New Delhi.

Applications alongwith recent passport size photograph are invited from amongst the eligible departmental candidates who are holding the post (Group 'C') on regular basis to fill up the 23 (UR-14, SC-06 & ST-03) vacant posts of Stenographer under the mode of Limited Departmental Competitive Examination in the pay scale of Rs. 5200-20200 + Grade Pay of Rs.2400/-. The qualification prescribed for the post of Stenographer is as under:-

- (i) 12th class pass or equivalent qualification from a recognized Board or University.
- (ii) Speed of 80 w.p.m. in shorthand (English or Hindi).

Other details regarding the scheme of examination will be communicated separately.

The candidates, who are desirous of being considered for the said post, may submit their application through proper channel in the enclosed format alongwith the attested copies of certificates of educational qualification, experience and testimonials after getting their particulars verified from the concerned Establishment Section latest by **5th April, 2014**.

The applications received after the stipulated date and application not received through proper channel, will not be entertained.

K.K. Giridhari

[K.K. GIRIDHARI]

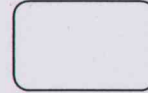
SR.ADMINISTRATIVE OFFICER

Distribution:-

- 1) All Centres / Department / Sections / Units
- 2) All Notice Boards of the AIIMS.
- 3) Professor-in-Charge (Computer Facility) with the request to arrange uploading of the information on the Institute website.

K.K. Giridhari
21.3.2014

ALL INDIA INSTITUTE OF MEDICAL SCIENCES
ANSARI NAGAR, NEW DELHI-29.



APPLICATION FOR THE POST OF :

1. Name in Block Letters :
2. Father's / Husband's Name :
3. Date of Birth :
4. Whether belongs to SC/ST/OBC :
5. Address for Correspondence :

**Affix here duly
attested recent
passport size
photograph**

6. Employment Exchange Registration
Number and valid upto :

7. Educational/Technical Qualifications:

| Sr. No. | Name of the Examination | Board/University | Year of Passing | Division | Subjects |
|---------|-------------------------|------------------|-----------------|----------|----------|
| 1. | | | | | |
| 2. | | | | | |
| 3. | | | | | |

8. Experience:

| Sr. No. | Name of Department Section / Centre | Name of the Post Held | Date of Joining | of | Date of Leaving |
|---------|-------------------------------------|-----------------------|-----------------|----|-----------------|
| I. | | | | | |
| II. | | | | | |
| III. | | | | | |
| IV. | | | | | |

SIGNATURE OF THE CANDIDATE

SIGNATURE OF THE HEAD OF THE
DEPARTMENT WITH OFFICE STAMP

SIGNATURE OF VERIFYING OFFICER WITH STAMP
(ESTABLISHMENT SECTION)