



ALL INDIA INSTITUTE OF MEDICAL SCIENCES
ANSARI NAGAR, NEW DELHI-110029
(ACADEMIC SECTION)

No.F.27-1/2014-Acad.II

Dated the:

Dear student,



1. The 42ND Annual Convocation of the Institute will be held on Monday the 20th October, 2014 at 10.30 AM at the Jawaharlal Auditorium, AIIMS.
2. The Convocation is a solemn occasion and I need not stress the importance of the dignity and the decorum appropriate to an occasion like this.
3. For the convenience of the awardees, the arrangements for the supply of gowns and the hoods on rent will be in place. The representative of the firm selected to provide these on rental basis will be available in the Institute (Dean's Committee Room) from 11.00 AM to 5.00 PM from 16th October to 21st October, 2014 (except 19th October 2014) you may hire academic costume by depositing security with the firm.
4. The charges for hiring the gown and hood and security deposit will be displayed by the firm. Security deposit will be refunded after the gown is returned. The details of the prescribed gown and hood are as given below:

DETAILS OF PRESCRIBED GOWN AND HOOD

S.NO.	NAME OF THE DEGREE	COLOUR OF THE GOWN	COLOUR OF THE HOOD
1.	Ph.D/DM/M.Ch.	Claret (Red)	Red lined with electric blue throughout
2.	MD/MS/MDS/MHA/M.Sc.	Black	Black lined with electric blue throughout
3.	M.B.B.S.	Black	Black with light mauve
4.	B.Sc.	Black	Black with light mauve

5. The 1st Rehearsal for the Convocation will be held on 17th October 2014 at 11.00 AM followed by full dress Rehearsal on 18th October 2014 at 11.00 AM in J.L. Auditorium, AIIMS. Your attendance in both the Rehearsals is absolutely essential, to be eligible to receive the degree/awards in person on 20.10.2014.
6. Please note that you will not be admitted to the Convocation if you do not attend both the Rehearsals.
7. While attending the rehearsals, you must reach atleast 60 minutes before the time of Rehearsals i.e. 10.00 AM sharp on 17-10-2014 & 10.00 AM on 18-10-2014.
8. For Convocation, you must reach 60 minutes before the time of Convocation i.e. 9.30 AM sharp on 20-10-2014.
9. Men are requested to come with neckties and women in sarees.
10. You shall be required to wear the prescribed gown and hood as indicated above, while receiving your degree in the Convocation.

Contd.....2/- (P.T.O.)

11. Kindly fill up and return the enclosed proforma to the Academic Section immediately, on or before 15.10.2014 positively. Advance information can in addition be submitted to the Registrar's Office by Fax or E-mail (Fax No.26589766/e-mail- aiims.reg@gmail.com).
12. The candidates are requested to submit the "No Dues Certificate' before they are awarded the degree.
13. We will be glad to have your parents/spouse attending the Convocation.
14. You are requested to collect the invitation card from the office of the undersigned on **16.10.2014 from 2.00 PM to 5.00 PM and 17.10.2014 from 3.00 PM to 5.00 PM**. Invitation Cards will be issued on your request on a plain paper mentioning the names of a maximum of two relatives (parents/spouse) who will be attending the Convocation with their expanded names (not in abbreviated form) with complete residential addresses. Please submit a photocopy of your **Voter Card/Adhaar Card/Driving License/Passport** alongwith your request as address Proof. **No change will be permitted after wards.**
15. No request for additional invitation cards will be entertained under any circumstances.
16. **No children below 10 years of age will be permitted to attend the function.**
17. Please acknowledge the receipt of this letter immediately and send your option forthwith but not later than **15.10.2014.**

Looking forward to see you soon.

With all best wishes.

Yours faithfully,

REGISTRAR

(Fax No.26589766, e-mail: aiims.reg@gmail.com)

Encl: As above



ALL INDIA INSTITUTE OF MEDICAL SCIENCES
ANSARI NAGAR, NEW DELHI-110029
(ACADEMIC SECTION)

THE 42nd ANNUAL CONVOCATION
ON MONDAY THE 20th OCTOBER 2014 AT 10.30 AM
AT THE J. L. AUDITORIUM, AIIMS

From

I shall be attending the Convocation

Yes/No

(Please strike the word, which is not applicable)

Signature _____
with full name

Name of the degree to be awarded _____
to the awardee

Date: _____

e-mail address _____

Telephone No. with code, in any _____

REGISTRAR
ACADEMIC SECTION
AIIMS, NEW DELHI-110029

(Fax No.26589766, e-mail- aiims.reg@gmail.com)



ALL INDIA INSTITUTE OF MEDICAL SCIENCES

ANSARI NAGAR, NEW DELHI-110029
(ACADEMIC SECTION)

No.F.27-1/2014-Acad.II

Ansari Nagar, New Delhi-110029

Dated the:

Dear Faculty members,

Subject: 42ND Annual Convocation on Monday the 20th October, 2014 at 10.30 AM at the J.L. Auditorium, AIIMS.

The 42ND Annual Convocation of the Institute will be held on Monday the 20th October, 2014 at 10.30 AM at the Jawaharlal Auditorium, AIIMS.

The Convocation is a solemn occasion for an institution. The awardees would very much like to see their teacher's witness the occasion of their being admitted to the degrees. With this in mind, I request you to kindly make it convenient to attend the Convocation.

The Professors and Additional Professor of the Institute are requested to wear their academic gowns and join the academic procession in the foyer on Monday the 20th October 2014 at 10.30 AM. Though Associate Professor and Assistant Professor will not join the procession, yet they are requested to wear the gowns and hoods at the time of Convocation.

The arrangements for the supply of gown and the hoods have been made by the institute through an agency the Academic Costumes can be hired from the agency representatives will be available in the Institute i.e. (Dean's Committee Room) from 11.00 AM to 5.00 PM from 16th October to 21st October, 2014 (except 19th October 2014). The colour's of gowns for various degrees holders as below:

DETAILS OF PRESCRIBED GOWN AND HOOD

S.NO.	NAME OF THE DEGREE	COLOUR OF THE GOWN	COLOUR OF THE HOOD
1	Ph.D/DM/M.Ch.	Claret (Red)	Red lined with electric blue throughout
2	MD/MS/MDS/MHA/M.Sc.	Black	Black lined with electric blue throughout
3	M.B.B.S.	Black	Black with light mauve
4	B.Sc.	Black	Black with light mauve

The 1st Rehearsal for the Convocation will be held on 17th October 2014 at 11.00 AM and full dress Rehearsal on 18th October 2014 at 11.00 AM. Your attendance at the final dress Rehearsals is absolutely essential, **in case you intend to attend the Procession on 20.10.2014**. On the day of Convocation you are requested to assemble at 9.30 AM.

You are requested to kindly confirm your participation by filling up the format attached to this letter and returning the same to the Registrar latest by **15.10.2014** positively.

With kind regards.

Yours sincerely,

REGISTRAR

Distribution:

- All Faculty Members of AIIMS
- Professor In-charge, Computer Facility to depute a person to send e-mail in this regard to all Faculty members of AIIMS.

P.T.O.



ALL INDIA INSTITUTE OF MEDICAL SCIENCES

ANSARI NAGAR, NEW DELHI-110029

(ACADEMIC SECTION)

THE 42nd ANNUAL CONVOCATION
ON MONDAY THE 20th OCTOBER 2014 AT 10.30 AM
AT THE JAWAHARLAL AUDITORIUM, AIIMS

From _____

- I will attend the Convocation Yes/No
- I will join the procession Yes/No
- I will be seated in the Auditorium Yes/No
(for Assoc. Professor & Asstt. Professor)
- I would like the Academic Section to hire the gown and hood for me. Yes/No

The colour's of the gown and hood required by me are:

Gown _____

Hood _____

SIGNATURE _____

NAME _____

DESIGNATION _____

DEPTT. _____

DATE _____

REGISTRAR
ACADEMIC SECTION
AIIMS, NEW DELHI-110029

(Fax No.26589766, e-mail- aiims.reg@gmail.com)