

B.B. DIKSHIT LIBRARY
ALL INDIA INSTITUTE OF MEDICAL SCIENCES
Ansari Nagar, New Delhi-110029

No. LIV-14/2013-14/ (Lib)

March 13, 2014

Subject: Short Rate Enquiry

Dear M/s.

A short rate enquiry is hereby floated invited for the following items required by B.B. Dikshit Library, AIIMS, New Delhi.

The Specifications for Operating Software are as follows:

- Microsoft Windows Server Standard 2012 (Academic Ver.) - Qty. 01
- Microsoft Windows Server CALs - Qty 20
- With product license
- With complete installation

The technical specification of each item has been mentioned below:

Terms & Conditions

1. The quotations should be addressed to "Chief Librarian, B.B. Dikshit Library, AIIMS, New Delhi-110029" and sent by post/courier on or before **19.03.2014 upto 02:30PM** & quotations should be sealed in an envelope and the reference no. and item name clearly written on top of the envelop (i.e. quotation for the item.....).
2. The firm must be register and having TIN no. / Registration no. (Please mentioned TIN/ registration no. on the-technical bid) or else the quotation will be treated as cancelled.
3. The firm should submit Two Bids in a separate envelope and both bids packed in a single envelope mentioning name of the quoted item.
4. **First bid 'TECHNICAL BID'** should contain information of quoted equipment including all supporting documents.
Second bid 'PRICE BID' should contain information of quoted item list of the consumables accessories/reagents spare parts, etc. required to operate the equipment should also be enclosed.


Please ensure that the cost is not disclosed in the technical bid, or else the quotation will be treated as cancelled.

5. The make and model of the article offered should invariably be quoted. Quotation should be typed / written ink. No overwriting or erased entries should be not in the quotation. The rates should be valid for a least FIVE MONTHS.

6. VAT/Service Tax/Sales tax or any other kind of tax(s) must be separately mentioned against each item. In case no sales tax is chargeable, prices must be quoted as NET Price.
7. The total of net price of the both the items will be considered as final bid value.
8. **Following under taking on letter head must be attached with technical bid:**
 - 8a. That the firm has not been blacklisted in the past by any hospital/organization
 - 8b. That the firm has no vigilance case/CBI/FEMA case pending against him/Supplier/(Principal).
9. The firm must supply the item at the mentioned place/location within 45 days after receiving the supply order.
10. The payment will be made electronically viz RTGS/NEFT after delivery and satisfactory installation of the item. The following information should be also mentioned in the invoice:
 - a) Name of the beneficiary:
 - b) Account No. of the beneficiary:
 - c) IFCS code of the bank/branch:
11. The Chief Librarian, B.B. Dikshit Library reserves the right to cancel/reject full or any part of the rate enquiry which generally do not fulfill the conditions stipulated in the rate enquiry.
12. The submitted quotations will be opened on 19.03.2014 at 3:30 PM in B.B. Dikshit Library, AIIMS, New Delhi All the participants are requested to be present in the meeting.
13. Bid price must be submitted as in the following price schedule proforma:

Price Schedule

A	B	C	D	E	F	G	H
S. No.	Brief Description of item	Basic Price (in Rs.) (per Unit)	Qty. (in Nos.)	Total Price (C X D) (in Rs.)	Service Tax (if any) [Value in Rs.]	VAT (if any) [Value in Rs.]	Net price (E+F+G) (in Rs.)
1.							
2.							
Final Bid value (in Rs.)							


DR. S. SIVA CHIDAMBARAM
(Chief Librarian)