

Computer Facility

All India Institute of Medical Sciences

17<sup>th</sup> June, 2017

**Subject: Issue of Computer Consumables (Printer Cartridges/Toners etc.) to Departements/Centres etc. – reg.**

\*\*\*\*\*

Computer Facility department earlier used to issue the Computer Consumables Items to entire AIIMS including Centres, Department, Section etc. Since after implementation of the new decentralized policy the Computer Consumables (copy of policy dated 08.10.2013 attached herewith). The same was discontinued. However, a few consumables (list attached for ready reference) are lying unused at Computer Facility Store. In this connection, it been decided that the items which are lying unused in the Computer Facility Stores will be issued to the department, Centres where these items are used. The Centres/Departments/Units/Section etc. where these items are used are requested to indent (online through eHospital Store Module) the listed items from **Computer Facility Store**.

However, this shall hold only for existing inventory and decentralized policy of procurement will continue.

  
(Dr. Deepak Agarwal)  
Prof. In-charge (CF)

**Distribution:**

1. All Centers/Departments/Units/Section etc.
2. Sh. Sanjeev - For circulation to e-mail to all Chiefs of Centres/HOD of departments & uploading on website under Notices Section

**C.C.**

- |           |   |                         |
|-----------|---|-------------------------|
| 1. DDA    | } | for information please. |
| 2. C.P.O. |   |                         |

**List of Consumables Items to be issued/Indent (online through eHospital Store Module) from Computer Facility Store**

SI No	ITEM NAME	CURRENT STOCK
1	EPSON DX 300+ DOX MATRIX (EPSON DX-300)	1
2	EPSON LQ1070, 1070+(RIBBON- EPSON)	41
3	HP-BUSINESS DJ -1000 C4844A, 36A,37A, & 38A	3
4	HP-DESKJET 3325/3550/ (Black) HP-8727	3
5	HP-DESKJET 3325/3550/ (Colour) HP-8728A	3
6	HP-DESKJET 4268 (BLACK) HP-860	20
7	HP-DESKJET 4268 (COLOUR) HP-861	31
8	HP-DESKJET- (51649AA) 670 (COLOUR) HP-49	2
9	HP-DESKJET5550/5160 (Black ) HP-6656A	10
10	HP-DESKJET5550/5160 (Colour ) HP-57	21
11	HP-DESKJET5748C (COLOUR) HP-855	13
12	HP-DESKJET 610 (Black) HP-6614D (HP-20)	14
13	HP-DESKJET-670 (Black) HP-29	5
14	HP-DESKJET 710/930 (BLACK) HP-45A	5
15	HP-DESKJET 818 (CC640) BLACK (HP-818 BLACK)	11
16	HP-DESKJET 818 (CC643) COLOUR (HP-818 COLOUR)	25
17	HP-DESKJET-850 (Black)HP-850 Black	4
18	HP-DESKJET 901 COLOUR (HP-901 COLOUR)	1
19	HP-DESKJET 930 (COLOUR) HP-78D	5
20	HP-Deskjet (CD887AA) HP-703 Black	2
21	HP-Deskjet (CD888AA) HP-703 Colour	4
22	HP-DESKJET F 380/140 2/2460 (BLAC K)HP-C9351A/HP-21	28
23	HP-DESKJET F 380/1402/2460 (Colour) HP-C9352A/HP-22	27
24	HP Inkjet (C8767ZZ) HP-853 Black AP (HP-853 BLACK)	5
25	HP Inkjet (C9363ZZ) HP-857 Tricolor (HP-857 COLOR)	4
26	HP-Inkjet (CC660AA) 702 Black (HP-702 Black)	11
27	HP-Inkjet (CH563ZZ) 802 Black Cartridge (HP-802 Black)	5
28	HP-Inkjet (CH564ZZ) 802 Tri Colour Cartridge (HP-802 Colour)	8
29	HP-LASERJET 1000/1200 TONER HP-7115A (HP-15A)	14
30	HP-LASERJET 1100 TONER (HP-4092A (HP-92A)	3

31	HP-LASERJET 1160/1320 (HP-49A) TONER (HP-49A)	3
32	HP-LASERJET 2100 TONER HP-4096A (HP-96A)	3
33	HP-LASERJET 2420D (Q6511A) TONER (HP-11A)	15
34	HP-LASERJET 2600 (Q 6001A) HP-6001A	2
35	HP-LASERJET 2600 (Q 6002A) HP-6002A	1
36	HP-LASERJET 2600 (Q 6003A) HP-6003A	2
37	HP-LASERJET 2610A TONER (HP-10A)	4
38	HP-Laserjet-3000 toner (HP-Q7560A Black)	1
39	HP-Laserjet-3000 toner (HP-Q7561A Cyan)	1
40	HP-Laserjet-3000 toner (HP-Q7562A Yellow)	1
41	HP-Laserjet-3000 toner (HP-Q7563A Magenta)	1
42	HP-LASERJET 3005 (HP-51A)	7
43	HP-Laserjet3505/3600/3800 (HP-Q6470A Black)	3
44	HP-Laserjet3505/3600/3800 (HP-Q6471A Cyan)	1
45	HP-Laserjet3505/3600/3800 (HP-Q6472A Yellow)	1
46	HP-Laserjet3505/3600/3800 (HP-Q6473A Magenta)	1
47	HP Laserjet 3505/3800 (Q7581A) Cyan (HP-Q7581A Cyan)	1
48	HP Laserjet 3505/3800 (Q7582A) Yellow (HP-Q7582A Yellow)	1
49	HP Laserjet 3505/3800 (Q7583A) Magenta (HP-Q7583A Magenta)	2
50	HP-LASERJET 3903FHP-3903F (HP-03F)	2
51	HP-LASERJET-53A (HP-53A)	2
52	HP-LASERJET 6L GOLD TONER HP-3906F (HP-06F)	1
53	HP-LASERJET-P-1005A (CB435A) HP-35A	5
54	HP-LASERJET-P-1503A (CB436A) HP-36A	32
55	HP Laserjet Pro CP1525/CM1416 (CE320A) Black(CE-320A Black)	13
56	HP Laserjet Pro CP1525/CM1416 (CE321A) Cyan (CE-321A Cyan)	14
57	HP Laserjet Pro CP1525/CM1416 (CE322A) Yellow (CE-322A Yellow)	14
58	HP Laserjet Pro CP1525/CM1416 (CE323A) Magenta (CE-323A Magenta)	15
59	HP-Officejet -6000 (CD971AA) HP-920 Black (HP-920 Black)	6
60	HP-Officejet -6000 (CD972AA) HP-920 Cyan (HP-920 Cyan)	7
61	HP-Officejet -6000 (CD973AA) HP-920 Yellow (HP-920 Yellow)	6
62	HP-Officejet -6000 (CD974AA) HP-920 Magenta (HP-920 Magenta)	7
63	HP-Toner CC530A) HP-Colour LJ CP2025 Black (HP-CE530A)	2
64	HP-Toner CC531A) HP-Colour LJ CP2025 Cyan (HP-CE531A)	1
65	HP-Toner CC532A) HP-Colour LJ CP2025 Yellow (HP-CE532A)	2
66	HP-Toner CC533A) HP-Colour LJ CP2025 Magenta (HP-CE533A)	3

67	Samsung CLP-321N (CLT-C4073S) Cyan (CLT-C4073S Cyan)	6
68	Samsung CLP-321N (CLT-K4073S) Black (CLT-K4073S Black)	6
69	Samsung CLP-321N (CLT-M4073S) Magenta (CLT-M4073S Magenta)	6
70	Samsung CLP-321N (CLT-Y4073S) Yellow (CLT-Y4073S Yellow)	6
71	Samsung LJ-CLP 310/315/3175 (CLT-C409 ) Toner (Samsung CLT-C409 Cyan)	3
72	Samsung LJ-CLP 310/315/3175 (CLT-K409 ) Toner (Samsung CLT-K409 Black)	2
73	Samsung LJ-CLP 310/315/3175 (CLT-M409 ) Toner (Samsung CLT-M409 Magenta)	4
74	Samsung LJ-CLP 310/315/3175 (CLT-Y409 ) Toner (Samsung CLT-Y409 Yellow)	3
75	Samsung LJ-ML 1640 Toner Samsung (MLT-108)	45
76	Samsung LJ-ML 1666 Toner (Samsung (MLT-104)	26
77	Samsung MLT-2010/XIP (MLT-2010)	2
78	Samsung toner ML 2245 (Samsung ML 2245)	6
79	Samsung toner SCX-4521D3 (Samsung SCX-4521D3)	3
80	Samsung toner SCX-4720(Samsung SCX-4720)	21
81	SUMSUNG ML 1610 TONER(SUMSUNG - 1610 D2)	55
82	XEROX - LJ-3117/3122 TONER (XEROX-3117/3122)	2
83	XEROX WORK CENTRE PRO 428 TONER (XEROX-428 )	4

①

COMPUTER FACILITY  
ALL INDIA INSTITUTE OF MEDICAL SCIENCES  
ANSARI NAGAR, NEW DELHI

Dated: 08/10/2013


Sub. : New decentralized policy for purchase of computer consumables.

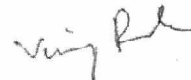
According to the new policy of the AIIMS, the computer consumables will be purchased by all the centres/departments out of the allocated funds for the same (copy enclosed).

All the centres/departments are therefore required to initiate the purchase process, from the existing institute RC.

Computer Facility, Store however will provide only the most urgent items till 30<sup>th</sup> November 2013.

The Computer Facility store will not issue any computer consumable item to centres/departments w.e.f 1<sup>st</sup> Decemer 2013.

  
Dr. P.P. Kotwal  
Prof. In-Charge  
Computer Facility



Distributions:

All Chief of Centres.

All Head of Departments

②

ALL INDIA INSTITUTE OF MEDICAL SCIENCES  
BUDGET SECTION

F.No.1-2/2013-14/Budget

Ansari Nagar, New Delhi-29  
17<sup>th</sup> August, 2013.

Subject: Request for guidelines regarding purchase of consumable items of Computers for Centers and Departments.

\*\*\*\*

With reference to your letter dated 27.06.2013 on the subject cited above. It is intimated that the same procedure may be adopted for purchase of consumable items like printers cartridges, pen drives, CD's/DVD's etc. for Centers and Departments as being adopted for purchase of Computer and peripherals already been intimated vide letter No. 1-2/2012-13/Budget dated 10<sup>th</sup> October, 2012 (Copy enclosed) after following proper purchase procedure / RC of the Institute.

This issues with the approval of competent authority.

~~Prof-in-charge  
Computer Facility,  
AIIMS.~~

*Reshwal*  
20.8.2013

*Masanti*  
(Basanti Dalal)  
Financial Advisor

3

ALL INDIA INSTITUTE OF MEDICAL SCIENCES  
BUDGET SECTION

F.No. 1-2/2012-13/Budget

Ansari Nagar, New Delhi-29  
October 10, 2012.

Subject: Request for guidelines regarding the prevailing Institute policy for issuing computers and computer peripherals to the Departments/ Centres.

\*\*\*\*

With reference to your note dated 26.9.12 on the subject cited above, it is intimated that as already discussed in the Budget meeting held with HOD's on 30.4.12 to 4.5.12 under the Chairmanship of the Director, the computers and computer peripherals will be purchased by the Departments from the Budget allocation of the Department and the requirement of other wings like Administration, Finance, Store where no funds are allocated separately will be procured through computer facility from the Budget of Computer Facility.

*Basanti Dalal*  
(Basanti Dalal)  
Financial Advisor

~~Prof -in-charge~~  
Computer Facility,  
AIIMS.