

ENGINEERING NON-TECHNICAL

44.4.1 CHOUDHARY

S. No.	Description	“As is” Recruitment Rules			Recommendation of Coordination Committee
		AIIMS	PGIMER	JIPMER	
1	Name of the Post	CHOUDHARY			This post exists in AIIMS only. To be phased out.
2	Number of Posts	6 posts	No Post	No Post	
3	Classification	Group –C			Group –C
4	Pay Band and Grade Pay	PB: 1 (Rs. 5200-Rs20200) GP: Rs. 1900			PB: 1 (Rs. 5200-Rs20200) GP: Rs. 1900
5	Method of Recruitment	75% by promotion on the basis of Seniority-cum-fitness after a qualifying test. 25% by promotion on the basis of merit out of the qualifying test.(Does not exist in the institute)			100% by Promotion
6	Age limit for Direct Recruits	Not Applicable			Not Applicable
7	Educational and other qualification required for Direct Recruits	Not Applicable			Not Applicable
8	Whether benefit of added Years of service admissible under rule 30 of the CCS Pension Rules, 1972	Not Applicable			Not Applicable
9	In case of Recruitment by Promotion:	Not Applicable			Not Applicable

S. No.	Description	“As is” Recruitment Rules			Recommendation of Coordination Committee
		AIIMS	PGIMER	JIPMER	
9a	Whether by seniority-cum fitness i.e., 'non selection', or by 'Merit-cum-seniority' i.e., 'selection'	Seniority-cum-fitness			Non-Selection(Seniority-cum-fitness)
9b	Grades from which promotion is to be made and eligibility	(i) Sr. Malis with 10 years service Sr. Mali or a total 20 years service out of which at least 5 years service should be as Sr. Mali (ii) Floral Decorator with 2 years of experience in the grade. (Does not exits in the Institute.)			Not Applicable
9c	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees	Not Applicable			Not Applicable
10	If a DPC exists, what is its composition	1. Sup erintending Engineer	Chairman		Not Applicable
		2. Executive Engineer (Civil)	Member		
		3. One Representative of SC/ST to be nominated by the Director from persons of an appropriate status working at AIIMS or some other	Member		

S. No.	Description	“As is” Recruitment Rules			Recommendation of Coordination Committee
		AIIMS	PGIMER	JIPMER	
		organisation.			
		4. One Representative of Minority Communities, to be nominated by the Director from persons of an appropriate status working at AIIMS or some other organisation.	Member		
		5. Sr. Administrative Officer/Chief Administrative Officer	Member-Secretary		
11	In case of Deputation, Grades and Sources from which deputation is to be made and period of deputation	Not Applicable			Not Applicable
12	Period of probation, if any	2 years(for a promotee only)			Not Applicable
13	Brief nature of the Job				.

44.4.2 SENIOR MALI

S. No.	Description	“As is” Recruitment Rules			Recommendation of Coordination Committee
		AIIMS	PGIMER	JIPMER	
1	Name of the Post	SENIOR MALI	MALI GRADE I		To be phased out.
2	Number of Posts	6 post	9 post	No Post	
3	Classification	Group –C	Group –C		Group –C
4	Pay Band and Grade Pay	PB: 1 (Rs. 5200-Rs20200) GP: Rs. 1900	PB: 1 (Rs. 5200-Rs20200) GP: Rs. 1900		PB: 1 (Rs. 5200-Rs20200) GP: Rs. 1900
5	Method of Recruitment	75 % by Promotion & 25% BY Direct	By Promotion		By Promotion
6	Age limit for Direct Recruits	Between 18-30 years (Relaxable upto 40 years for employees of AIIMS)	Not-applicable		Not-applicable
7	Educational and other qualification required for Direct Recruits	Essential: (i) He could be able to read and write. (ii) He should have put in atleast 5 years services as Mali. (iii) He should be conversant with the work of trimming and pruning of plants and should be able to handle moving machine hedge shears and other garden tools. (iv) He should know the cultivation of	Middle pass (8 th Standard)		Middle pass (8 th Standard)

S. No.	Description	“As is” Recruitment Rules			Recommendation of Coordination Committee
		<p>common plants and seed and also correct method of garden operations such as trenching, manuring and dressing.</p> <p>The candidates should qualify in a Trade Test.</p>			
8	Whether benefit of added Years of service admissible under rule 30 of the CCS Pension Rules, 1972	Not Applicable	Not-applicable		Not-applicable
9	In case of Recruitment by Promotion:	Not Applicable	Not-applicable		Not-applicable
9a	Whether by seniority-cum fitness i.e., 'non selection', or by 'Merit-cum-seniority' i.e., 'selection'	Seniority-cum-fitness	Seniority-cum-Fitness		
9b	Grades from which promotion is to be made and eligibility	Mali and Bulkman should have completed 5 years of service, after qualifying the departmental test.	By promotion from malis Grade II having 5 years experience in the grade if they are able to pass Departmental test judging their technical knowledge in the line. The no. of persons called for test would be three times the no. of vacancies. By promotion from malis Grade I with matric pass or equivalent		<p>Grade: Mali</p> <p>Eligibility:</p> <ul style="list-style-type: none"> i) 5 years of regular service in the grade ii) Must have in the feeder post, undergone once in every two years a short-term training course/orientation programme, 'in-service' or at any recognised academy/institute, for upgrading their skills for the post to which they are being considered for promotion <p>Benchmark: The minimum assessment of</p>

S. No.	Description	“As is” Recruitment Rules			Recommendation of Coordination Committee
				qualification and having 10 years experience in the Grade.	ACRs –Good
9c	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees	No		No	
10	If a DPC exists, what is its composition	1. Superintending Engineer	Chairman		
		2. Horticulturist	Member		
		3. One Representative of SC/ST to be nominated by the Director from persons of an appropriate status working at AIIMS or some other organisation.	Member		
		4. One Representative of Minority Communities, to be nominated by the Director from persons of an appropriate status working at AIIMS or some other organisation.	Member		
		5. Administrative Officer (D.O.)	Member-Secretary		

S. No.	Description	“As is” Recruitment Rules			Recommendation of Coordination Committee
11	In case of Deputation, Grades and Sources from which deputation is to be made and period of deputation	Not Applicable			
12	Period of probation, if any	2 years	2 years		
13	Brief nature of the Job				

44.4.3 MALI

S. No.	Description	“As is” Recruitment Rules			Recommendation of Coordination Committee
		AIIMS	PGIMER	JIPMER	
1	Name of the Post	MALI	MALI GRADE II		To be outsourced.
2	Number of Posts	28 post	26 post	No Post	
3	Classification	Group –C	Group –C		
4	Pay Band and Grade Pay	PB: 1 (Rs. 5200-Rs20200) GP: Rs. 1800	PB: 1 (Rs. 5200- Rs20200) GP: Rs. 1800		
5	Method of Recruitment	100% BY Direct Recruitment	By promotion		
6	Age limit for Direct Recruits	Between 18-30 years	Not Applicable		
7	Educational and other qualification required for Direct Recruits	Essential Should have elementary knowledge of gardening with agricultural background. Must be conversant with gardening operations. Note: A Candidate should qualify in a departmental test in digging, trenching and preparation of beds	Middle pass (8 th Standard)		
8	Whether benefit of added Years of service admissible under rule 30 of the CCS Pension Rules, 1972	Not Applicable	Not Applicable		

S. No.	Description	“As is” Recruitment Rules			Recommendation of Coordination Committee
9	In case of Recruitment by Promotion:				
9a	Whether by seniority-cum fitness i.e., 'non selection', or by 'Merit-cum-seniority' i.e., 'selection'	Not Applicable	Seniority-cum-Fitness		
9b	Grades from which promotion is to be made and eligibility	Not Applicable	By promotion from Mali Grade III having 10 years experience in the grade.		
9c	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees	Not Applicable	Not Applicable		
10	If a DPC exists, what is its composition	1. Su perintending Engineer	Chairman		
		2. Horticulturist	Member		
		3. One Representative of SC/ST to be nominated by the Director from persons of an appropriate status working at AIIMS or some other	Member		

S. No.	Description	“As is” Recruitment Rules			Recommendation of Coordination Committee
		organisation.			
		4. One Representative of Minority Communities, to be nominated by the Director from persons of an appropriate status working at AIIMS or some other organisation.	Member		
		5. Administrative Officer (D.O.)	Member-Secretary		
11	In case of Deputation, Grades and Sources from which deputation is to be made and period of deputation	Not Applicable		Not Applicable	
12	Period of probation, if any	2 years		2 years	
13	Brief nature of the Job				.

44.4.4 MALI GRADE III

S. No	Description	“As is” Recruitment Rules			Recommendation of Coordination Committee
		AIIMS	PGIMER	JIPMER	
1	Name of the Post		MALI GRADE III		This post exists in PGIMER only. To be abolished.
2	Number of Posts	No Post	40 Posts	No Post	
3	Classification		Group – C		
4	Pay Band and Grade Pay		PB: 1 (Rs. 5200 – 20200) GP: Rs. 1800		
5	Method of Recruitment		By Direct Recruitment		
6	Age limit for Direct Recruits		Ability to read and write Hindi/Punjabi ii) Elementary knowledge of gardening		
7	Educational and other qualification required for Direct Recruits		Not Applicable		
8	Whether benefit of added Years of service admissible under rule 30 of the CCS Pension Rules, 1972		Not Applicable		
9	In case of Recruitment by Promotion:				
9a	Whether by seniority-cum fitness i.e., ‘non selection’,		Not Applicable		

S. No	Description	“As is” Recruitment Rules			Recommendation of Coordination Committee
	or by 'Merit-cum-seniority' i.e., 'selection'				
9b	Grades from which promotion is to be made and eligibility		Not Applicable		
9c	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees		Not Applicable		
10	If a DPC exists, what is its composition		Not Applicable		
11	In case of Deputation, Grades and Sources from which deputation is to be made and period of deputation		Not Applicable		
12	Period of probation, if any				
13	Brief nature of the Job				.

44.4.5 JUNIOR STORE OFFICER

S. No.	Description	“As is” Recruitment Rules			Recommendation of Coordination Committee
		AIMS	PGIMER	JIPMER	
1	Name of the Post		JUNIOR STORE OFFICER		This post is covered in Stores Cadre. Recruitment Rules of Junior Store Officer in Stores cadre will be applicable
2	Number of Posts	No Post	01 Post	No Post	
3	Classification		Group – B		Group – B
4	Pay Band and Grade Pay		PB: 2 (Rs.9300 – 34800) GP: Rs. 4200		PB: 2 (Rs.9300 – 34800) GP: Rs. 4200
5	Method of Recruitment		By promotion failing which by direct recruitment		By promotion failing which by direct recruitment

44.4.6 STORE KEEPER

S. No.	Description	“As is” Recruitment Rules			Recommendation of Coordination Committee
		AIIMS	PGIMER	JIPMER	
1	Name of the Post		STORE KEEPER		This post is covered in Stores Cadre. Recruitment Rules of Store Keeper in Stores cadre will be applicable
2	Number of Posts	No Post	01 Post	No Post	
3	Classification		Group – C		Group – C
4	Pay Band and Grade Pay		PB: 1 (Rs.5200 – 20200) GP: Rs. 2800		PB: 1 (Rs.5200 – 20200) GP: Rs. 2800
5	Method of Recruitment		By promotion failing which by direct recruitment		By promotion failing which by direct recruitment

44.4.7 ASSTT. STORE KEEPER GRADE-I

S. No.	Description	“As is” Recruitment Rules			Recommendation of Coordination Committee
		AIIMS	PGIMER	JIPMER	
1	Name of the Post		ASSTT. STORE KEEPER GRADE-I		This post is covered in Stores Cadre. Recruitment Rules of Asstt. Store Keeper Grade-I in Stores cadre will be applicable
2	Number of Posts	No Post	01 Post	No Post	
3	Classification		Group – C		Group – C
4	Pay Band and Grade Pay		PB: 1 (Rs.5200 – 20200) GP: Rs. 2400		PB: 1 (Rs.5200 – 20200) GP: Rs. 2400
5	Method of Recruitment		By promotion failing which by direct recruitment		By promotion failing which by direct recruitment

44.4.8 ASSTT. STORE KEEPER GRADE-II

S. No.	Description	“As is” Recruitment Rules			Recommendation of Coordination Committee
		AIMS	PGIMER	JIPMER	
1	Name of the Post		ASSTT. STORE KEEPER GRADE-II		This post is covered in Stores Cadre. Recruitment Rules of Asstt. Store Keeper Grade-II in Stores cadre will be applicable
2	Number of Posts	No Post	02 Posts	No Post	
3	Classification		Group – C		Group – C
4	Pay Band and Grade Pay		PB: 1 (Rs.5200 – 20200) GP: Rs.1900		PB: 1 (Rs.5200 – 20200) GP: Rs. 1900
5	Method of Recruitment		50% By Promotion 50% by Direct Recruitment		50% By Promotion 50% by Direct Recruitment

44.4.9 STORE MATE

S. No.	Description	“As is” Recruitment Rules			Recommendation of Coordination Committee
		AIIMS	PGIMER	JIPMER	
1	Name of the Post		STORE MATE		To be abolished.
2	Number of Posts	No Post	02 Posts	No Post	
3	Classification		Group – C		Group – C
4	Pay Band and Grade Pay		PB: 1 (Rs.5200 – 20200) GP: Rs.1800		PB: 1 (Rs.5200 – 20200) GP: Rs. 1800
5	Method of Recruitment		100% by Direct Recruitment		100% by Direct Recruitment

44.4.10 ASSTT. ADMIN OFFICER

S. No	Description	“As is” Recruitment Rules			Recommendation of Coordination Committee
		AIIMS	PGIMER	JIPMER	
1	Name of the Post		ASSTT. ADMIN OFFICER		This post is covered in Administration Cadre. Recruitment Rules of Asstt. Admin Officer in Administration cadre will be applicable
2	Number of Posts	No Post	01 Post	No Post	
3	Classification		Group – B		Group – B
4	Pay Band and Grade Pay		PB: 2 (Rs.9300 – 34800) GP: Rs.4600		PB: 2 (Rs.9300 – 34800) GP: Rs.4600
5	Method of Recruitment		100% by Promotion		100% by Promotion

44.4.11 ASSISTANT ACCOUNTS. OFFICER

S. No	Description	“As is” Recruitment Rules			Recommendation of Coordination Committee
		AIIMS	PGIMER	JIPMER	
1	Name of the Post		ASSTT. ACCOUNTS. OFFICER		This post is covered in Finance & Accounts. Recruitment Rules of Asstt. Accounts Officer in Finance & Account will be applicable
2	Number of Posts	No Post	01 Post	No Post	
3	Classification		Group – B		Group – B
4	Pay Band and Grade Pay		PB: 2 (Rs.9300 – 34800) GP: Rs.4600		PB: 2 (Rs.9300 – 34800) GP: Rs.4600
5	Method of Recruitment		By Promotion failing which by deputation.		100% by Promotion

44.4.12 JUNIOR ACCOUNTS OFFICER

S. No.	Description	“As is” Recruitment Rules			Recommendation of Coordination Committee
		AIIMS	PGIMER	JIPMER	
1	Name of the Post		JUNIOR ACCOUNTS OFFICER		This post is covered in Finance & Accounts. Recruitment Rules of Junior Accounts Officer in Finance & Accounts will be applicable
2	Number of Posts	No Post	01 Post	No Post	
3	Classification		Group – B		Group – B
4	Pay Band and Grade Pay		PB: 2 (Rs.9300 – 34800) GP: Rs.4200		PB: 2(Rs.9300 – 34800) GP: Rs.4200
5	Method of Recruitment		100% by Promotion		100% by Promotion

44.4.13 OFFICE SUPERINTENDENT

S.No.	Description	“As is” Recruitment Rules			Recommendation of Coordination Committee
		AIIMS	PGIMER	JIPMER	
1	Name of the Post		OFFICE SUPERINTENDENT		This post is covered in Administration Cadre. Recruitment Rules of Office Superintendent in Administration cadre will be applicable
2	Number of Posts	No Post	02 Posts	No Post	
3	Classification		Group – B		Group – B
4	Pay Band and Grade Pay		PB: 2 (Rs.9300 – 34800) GP: Rs.4200		PB: 2(Rs.9300 – 34800) GP: Rs.4200
5	Method of Recruitment		100% by Promotion		100% by Promotion

44.4.14 DIVISIONAL ACCOUNTANT

S. No.	Description	“As is” Recruitment Rules			Recommendation of Coordination Committee
		AIMS	PGIMER	JIPMER	
1	Name of the Post		DIVISIONAL ACCOUNTANT		Will be governed by Recruitment Rules for the post of Accountant in Finance & Accounts cadre.
2	Number of Posts	No Post	03 Posts	No Post	
3	Classification		Group – B		Group – B
4	Pay Band and Grade Pay		PB: 2 (Rs.9300 – 34800) GP: Rs.4200		PB: 2(Rs.9300 – 34800) GP: Rs.4200
5	Method of Recruitment		100% by Promotion		100% by Promotion

44.4.15 HEAD CLERK

S. No.	Description	“As is” Recruitment Rules			Recommendation of Coordination Committee
		AIIMS	PGIMER	JIPMER	
1	Name of the Post		HEAD CLERK		This post is covered in Administration Cadre. Recruitment Rules of Head Clerk in Administration cadre will be applicable
2	Number of Posts	No Post	03 Posts	No Post	
3	Classification		Group – B		Group – B
4	Pay Band and Grade Pay		PB: 2 (Rs.9300 – 34800) GP: Rs.4200		PB: 2(Rs.9300 – 34800) GP: Rs.4200
5	Method of Recruitment		100% by Promotion		100% by Promotion

44.4.16 LOWER DIVISION CLERKS

S. No.	Description	“As is” Recruitment Rules			Recommendation of Coordination Committee
		AIIMS	PGIMER	JIPMER	
1	Name of the Post		LOWER DIVISION CLERKS		This post is covered in Administration Cadre. Recruitment Rules of Lower Division Clerk in Administration cadre will be applicable
2	Number of Posts	No Post	18 Posts	No Post	
3	Classification		Group – C		Group – C
4	Pay Band and Grade Pay		PB: 1 (Rs.5200 – 20200) GP: Rs.1900		PB: 1 (Rs.5200 – 20200) GP: Rs.1900
5	Method of Recruitment		1. 90% by direct recruitment 2. 10% by promotion from group D (Selection Post)		90% by direct recruitment 10% by promotion from group D (Selection Post)

44.4.17 UPPER DIVISION CLERKS

S. No.	Description	“As is” Recruitment Rules			Recommendation of Coordination Committee
		AIIMS	PGIMER	JIPMER	
1	Name of the Post		UPPER DIVISION CLERKS		This post is covered in Administration Cadre. Recruitment Rules of Upper Division Clerk in Administration cadre will be applicable
2	Number of Posts	No Post	15 Posts	No Post	
3	Classification		Group – C		Group – C
4	Pay Band and Grade Pay		PB: 1 (Rs.5200 – 20200) GP: Rs.2400		PB: 1 (Rs.5200 – 20200) GP: Rs.2400
5	Method of Recruitment		by promotion		by promotion

44.4.18 PACKER CUM BOOK OPENER

S. No.	Description	“As is” Recruitment Rules			Recommendation of Coordination Committee
		AIIMS	PGIMER	JIPMER	
1	Name of the Post PACKER CUM BOOK OPENER				This post exists in PGIMER only . To be phased out.
2	Number of Posts	No Post	1 post	No Post	
3	Classification		Group C		Group C
4	Pay Band and Grade Pay		Rs. 2550-3200 (Pre revised) PB-1, Rs. 5200-20200 + Grade Pay Rs. 1800 (Revised)		PB-1, Rs. 5200-20200 + Grade Pay Rs. 1800
5	Method of Recruitment		By direct recruitment.		by direct recruitment
6	Age limit for Direct Recruits		18-30 years		18-30 years
7	Educational and other qualification required for Direct Recruits		Essential i) Middle pass. ii) Should have experience of packing & opening wooden boxes.		Essential (i) Middle pass. (ii) Should have experience of packing & opening wooden boxes.
8	Whether benefit of added Years of service admissible under rule 30 of the CCS Pension Rules, 1972		Not Applicable		Not Applicable
9	In case of Recruitment by Promotion:		Not Applicable		Not Applicable
9a	Whether by seniority-cum fitness i.e., 'non selection', or by 'Merit-cum-seniority'				

S. No.	Description	“As is” Recruitment Rules			Recommendation of Coordination Committee
	i.e., 'selection'				
9b	Grades from which promotion is to be made and eligibility		Not Applicable		Not Applicable
9c	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees		Not Applicable		Not Applicable
10	If a DPC exists, what is its composition		Not Applicable		Not Applicable
11	In case of Deputation, Grades and Sources from which deputation is to be made and period of deputation		Not Applicable		Not Applicable
12	Period of probation, if any		Two Years		Two Years
13	Brief nature of the Job				

44.4.19 PORTER

S. No.	Description	“As is” Recruitment Rules			Recommendation of Coordination Committee
		AIIMS	PGIMER	JIPMER	
1	Name of the Post PORTER				This post exists in PGIMER only . To be phased out.
2	Number of Posts	No Post	1 post	No Post	
3	Classification		Group C		Group C
4	Pay Band and Grade Pay		Rs. 2550-3200 (Pre revised) PB-1, Rs. 5200-20200 + Grade Pay Rs. 1800 (Revised)		PB-1, Rs. 5200-20200 + Grade Pay Rs. 1800
5	Method of Recruitment		By direct recruitment.		by direct recruitment
6	Age limit for Direct Recruits		18-30 years		18-30 years
7	Educational and other qualification required for Direct Recruits		<u>Essential</u> i) Middle pass.		<u>Essential</u> i) Middle pass.
8	Whether benefit of added Years of service admissible under rule 30 of the CCS Pension Rules, 1972		Not Applicable		Not Applicable
9	In case of Recruitment by Promotion:		Not Applicable		Not Applicable
9a	Whether by seniority-cum fitness i.e., 'non selection', or by 'Merit-cum-seniority' i.e., 'selection'		Not Applicable		Not Applicable

S. No.	Description	“As is” Recruitment Rules			Recommendation of Coordination Committee
9b	Grades from which promotion is to be made and eligibility		Not Applicable		Not Applicable
9c	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees		Not Applicable		Not Applicable
10	If a DPC exists, what is its composition		Not Applicable		Not Applicable
11	In case of Deputation, Grades and Sources from which deputation is to be made and period of deputation		Not Applicable		Not Applicable
12	Period of probation, if any		Two Years		Two Years
13	Brief nature of the Job				