

STORE

41.1 LOWER DIVISION CLERK-CUM-STOREKEEPER

S No.	Description	“As is” Recruitment Rules			Recommendation of Coordination Committee
		AIIMS	PGIMER	JIPMER	
1	Name of the Post Lower Division Clerk-Cum-Storekeeper				To be merged in Clerical Cadre in JIPMER.
2	Number of Posts	No Post	No Post	5 Post	
3	Classification			Group C'	
4	Pay Band and Grade Pay			PB1 Rs.5200-20200 GP Rs.1900	

41.2 STORE KEEPER

S No.	Description	“As is” Recruitment Rules			Recommendation of Coordination Committee
		AIIMS	PGIMER	JIPMER	
1	Name of the Post Store Keeper				*This Post is available in JIPMER in PB1 with GP-Rs. 2400/- whereas similar posts in AIIMS and PGIMER exists in PB-2 with GP-Rs.4200/- Since the educational qualifications are lower for this post in JIPMER, the continuance of this post may be considered with a different designation i.e. Store Keeper (Gr. II) whereas the post in AIIMS and JIPMER may be designated as Store Keeper Gr. I
2	Number of Posts	No Post	No Post	47 Posts	
3	Classification			Group ‘C’	
4	Pay Band and Grade Pay			PB1 Rs.5200-20200 GP Rs.2400	
5	Method of Recruitment			50% by Absorption failing which by Direct Recruitment 50% by Direct Recruitment	
6	Age limit for Direct Recruits			30 Years	
7	Educational and other qualification required for Direct Recruits			1.10+2 from a recognised Board. 2. Two years experience in Store keeping. 3. Knowledge in computer Promotion: Absorption of Group C staffs working in JIPMER with four years regular service in the grade through Departmental competitive examination to be filled on merit.	
8	Whether benefit of added Years of service admissible under rule 30 of the CCS Pension Rules, 1972			Not Applicable	

S No.	Description	“As is” Recruitment Rules			Recommendation of Coordination Committee
		AIIMS	PGIMER	JIPMER	
9	In case of Recruitment by Promotion:			Not Applicable	
9a	Whether by seniority-cum fitness i.e., 'non selection', or by 'Merit-cum-seniority' i.e., 'selection'			Selection	
9b	Grades from which promotion is to be made and eligibility			Absorption of group –C staffs working in JIPMER with four years regular service in the grade through Departmental competitive examination to be filled on merit.	
9c	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees			Not Applicable	
10	If a DPC exists, what is its composition			1. Medical Supdt.	Chairman
				2. One Senior Prof.	Member
				3. One Prof.	Member
				4. DDA/Sr. Admn. Officer	Member
11	In case of Deputation, Grades and Sources from which deputation is to be made and period of deputation			Not Applicable	
12	Period of probation, if a			Two Years	Nil
13	Brief nature of the Job				

41.3 AUDIO VISUAL ASSISTANT-CUM-STORE KEEPER

S No.	Description	“As is” Recruitment Rules			Recommendation of Coordination Committee
		AIIMS	PGIMER	JIPMER	
1	Name of the Post Audio Visual Assistant-Cum-Store Keeper				ISOLATED POST in JIPMER (To be merged with existing post of Storekeeper in JIPMER)
2	Number of Posts	No Post	No Post	1 Post	
3	Classification			Group ‘C’	
4	Pay Band and Grade Pay			PB1 Rs.5200-20200 GP Rs.2400	

41.4 STORE KEEPER

S No.	Description	“As is” Recruitment Rules			Recommendation of Coordination Committee
		AIIMS	PGIMER	JIPMER	
1	Name of the Post STORE KEEPER				In view of the fact that a Post with similar designation exists in PB1 with GP Rs. 2400/- in JIPMER, this post may be designated as Store Keeper Gr. I OR merged with the post of Jr. Store Officer , who are also in the same PB with same GP i.e. PB-2 , GP-Rs 4200/- (Inter-se seniority of the incumbents to be maintained)
2	Number of Posts	30 Posts	42 Posts	No Post	
3	Classification	Group ‘B’	Group ‘B’		Group – B
4	Pay Band and Grade Pay	Pay Band: 2 (Rs. 9300-34800) Grade Pay: Rs. 4200	PB-2, Rs.9300-34800 Grade Pay Rs. 4200		Pay Band: 2 (Rs. 9300-34800) Grade Pay: Rs. 4200
5	Method of Recruitment	By Direct Recruitment	100% by direct recruitment		100% by Direct Recruitment
6	Age limit for Direct Recruits	Between 18 and 25 years (Relaxable upto 40 years in the case of employees of AIIMS.)	18-30 years		Not exceeding 30 years (Relaxable for Government Servants / Departmental candidates by 5 yrs)
7	Educational and other qualification required for Direct Recruits	(I) QUALIFICATIONS FOR STORE KEEPING IN GENERAL (A) ESSENTIAL Master's Degree in Economics/ Commerce/ Statistics DESIRABLE Experience in handling stores and keeping accounts in a store	Essential 1. Bachelor degree in Economics/Commerce /Statistics. 2. Postgraduate degree/ diploma in Material Management from a recognized University/ Institute or equivalent. Desirable Experience in handling stores and record keeping in a store preferably		A) Qualifications for Store Keeper (General) Essential: (i) Degree from a recognised University / Institution; (ii) Post-graduate degree / Diploma in Material Management from a recognised University / Institution;

S No.	Description	“As is” Recruitment Rules		Recommendation of Coordination Committee
		<p>or a concern of repute in public or private sector. OR (B) ESSENTIAL (i) Bachelor' degree in Economics/ Commerce/ Statistics. (ii) Post-graduate Degree/ Diploma in Material Management of a recognised University /Institution or equivalent. DESIRABLE Experience in handling stores and keeping accounts in a store preferably medical, or a concern of repute in public or private sector. OR (C) (i) Degree of a recognised University or equivalent, (ii) Post-graduate degree/ Diploma in Material Management of a recognised University/Institution; OR (iii) Three years' experience in handling, preferably medical stores in Govt. public or private Sector. (II) QUALIFICATIONS FOR STORE KEEPING IN DRUGS</p>	<p>medical or concern of a repute in public or private sector. OR 1. Degree of a recognized University or equivalent. 2. Postgraduate degree/ diploma in Material Management of a recognized University/ Institution. 3. Three years experience in handling stores, stores preferably medical stores in Govt. Public/Private Sector.</p>	<p>[Or] (iii) Bachelor's Degree in Material management from a recognised University / Institution B) Qualifications for Store Keeper (Drugs) Essential: (i) Degree in Pharmacy from a recognised University / Institution (ii) 2 years' experience in storing and distribution of drugs in a drug store of a hospital or a well-established pharmaceutical concern. [Or] Essential: (i) Diploma in Pharmacy from a recognised Institution / Board; (ii) 3 years' experience in a drug store of a hospital or a well-established pharmaceutical concern. Note: At the time of recruitment , the Officer in charge shall explicitly state the post to be filled, i.e. Store keeper (General) or Store Keeper (Drugs)</p>

S No.	Description	“As is” Recruitment Rules			Recommendation of Coordination Committee
		<p>(A) ESSENTIAL Degree in Pharmacy from a recognised University/ Institution DESIRABLE Experience in storing and distribution of drugs in drug store of a hospital or a well established pharmaceutical concern. OR (B) ESSENTIAL (i) Diploma in Pharmacy from a recognised Institution/ Boards; (ii) Three years' experience in drug store of a hospital or a well established pharmaceutical concern. Note: If the vacancy is that of Store Keeper (Drugs) the recruitment shall be on the basis of the qualifications prescribed under (II) above. In filling a vacancy of a Store Keeper in any other area, the qualification laid down under (I) above shall be followed.</p>			
8	Whether benefit of added Years of service admissible under rule 30 of the CCS Pension Rules, 1972		Not Applicable		Not Applicable
9	In case of Recruitment by Promotion:				

S No.	Description	“As is” Recruitment Rules			Recommendation of Coordination Committee
9a	Whether by seniority-cum fitness i.e., ‘non selection’, or by ‘Merit-cum-seniority’ i.e., ‘selection’		Not Applicable		Not Applicable
9b	Grades from which promotion is to be made and eligibility		Not Applicable		Not Applicable
9c	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees		Not Applicable		Not Applicable
10	If a DPC exists, what is its composition	1.Dy. Director (Admn.)	Chairman		
		2.Stores Officer	Member		
		3.F.A/Chief Accounts Officer	Member		
		4.One Representative of SC/ST to be nominated by the Director from persons of an appropriate status working at AIIMS or some other organisation.	Member		
		5.One Representative of Minority Communities, to be nominated by the Director from	Member		

S No.	Description	“As is” Recruitment Rules			Recommendation of Coordination Committee	
		persons of an appropriate status working at AIIMS or some other organisation.				
11	In case of Deputation, Grades and Sources from which deputation is to be made and period of deputation	Not Applicable		Not Applicable		Not Applicable
12	Period of probation, if any	Not Applicable		2 Years		Nil
13	Brief nature of the Job					

41.5 JUNIOR STORES OFFICER

S No.	Description	“As is” Recruitment Rules			Recommendation of Coordination Committee
		AIIMS	PGIMER	JIPMER	
1	Name of the Post JUNIOR STORES OFFICER				JUNIOR STORES OFFICER
2	Number of Posts	5 Posts	6 Posts	No Post	
3	Classification	Group ‘B’	Group ‘B’		Group – B
4	Pay Band and Grade Pay	Pay Band: 2 (Rs. 9300-34800) Grade Pay: Rs. 4200	PB-2, Rs.9300-34800 Grade Pay Rs. 4200		Pay Band: 2 (Rs. 9300-34800) Grade Pay: Rs. 4200
5	Method of Recruitment	By Promotion	100% by promotion		100% by Promotion
6	Age limit for Direct Recruits	Not Applicable	Not Applicable		Not Applicable
7	Educational and other qualification required for Direct Recruits	Not Applicable	Not Applicable		
8	Whether benefit of added Years of service admissible under rule 30 of the CCS Pension Rules, 1972	Not Applicable	Not Applicable		Not Applicable
9	In case of Recruitment by Promotion:				
9a	Whether by seniority-cum fitness i.e., ‘non selection’, or by ‘Merit-cum-seniority’ i.e., ‘selection’	Merit-cum-Seniority	Merit-cum-Seniority		Selection - Merit cum Seniority
9b	Grades from which promotion is to be made and	Store Keeper with 5 years of regular, service in the grade	Store Keeper with 5 years of regular service		Grade: Store Keeper Eligibility:

S No.	Description	“As is” Recruitment Rules			Recommendation of Coordination Committee
		AIIMS	PGIMER	JIPMER	
	eligibility		in the grade.		(i). 5 years of regular service in the grade (ii). Must have, in the feeder post, undergone once in every two years a short-term training course/orientation programme, for upgrading their skills for the post to which they are being considered for promotion Benchmark: The minimum assessment of ACRs – Very Good
9c	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees	Not Applicable	Not Applicable		No Applicable
10	If a DPC exists, what is its composition	1.Dy. Director (Admin.)	Chairman		
		2.Stores Officer	Member		
		3.F.A./Chief Accounts officer	Member		
		4.One Representative of SC/ST to be nominated by the Director from persons of an appropriate status working at AIIMS	Member		

S No.	Description	“As is” Recruitment Rules			Recommendation of Coordination Committee
		AIIMS	PGIMER	JIPMER	
		or some other organisation.			
		5.One Representative of Minority Communities, to be nominated by the Director from persons of an appropriate status working at AIIMS or some other organisation.	Member		
		6.Chief/Sr. Admin. Officer	Member		
11	In case of Deputation, Grades and Sources from which deputation is to be made and period of deputation	Not Applicable	Not Applicable		Not Applicable
12	Period of probation, if any	2 Years	2 Years		Nil
13	Brief nature of the Job				

41.6 STOCK VERIFIER

S No.	Description	“As is” Recruitment Rules			Recommendation of Coordination Committee
		AIIMS	PGIMER	JIPMER	
1	Name of the Post STOCK VERIFIER				This Post exists in JIPMER only. It was informed that the post of Stock Verifier and Office Attendant GR. II (Store) have been merged and designated as OS (Store) , to be filled up by Promotion of Store Keepers.
2	Number of Posts	No Post	No Post	2 Posts	
3	Classification			Group ‘B’	
4	Pay Band and Grade Pay			PB2 Rs.9300-34800 GP Rs.4200/-	
5	Method of Recruitment			By Promotion	

41.7 OFFICE SUPERINTENDENT Gr. – II

S No.	Description	“As is” Recruitment Rules			Recommendation of Coordination Committee
		AIIMS	PGIMER	JIPMER	
1	Name of the Post OFFICE SUPERINTENDENT Gr.- II				This post exists in JIPMER only. (This post has been discussed with Stock Verifier)
2	Number of Posts	No Post	No Post	1 Post	
3	Classification			Group ‘B’	
4	Pay Band and Grade Pay			PB2 Rs.9300-34800 GP Rs.4200/-	
5	Method of Recruitment			By Promotion	
6	Age limit for Direct Recruits			Not Applicable	
7	Educational and other qualification required for Direct Recruits			Not Applicable	
8	Whether benefit of added Years of service admissible under rule 30 of the CCS Pension Rules, 1972			Not Applicable	
9	In case of Recruitment by Promotion:			Not Applicable	
9a	Whether by seniority-cum fitness i.e., ‘non selection’, or by ‘Merit-cum-seniority’ i.e., ‘selection’			Non Selection	
9b	Grades from which promotion is to be made and eligibility			Promotion from Store Keeper with 10 regular service in the grade	

S No.	Description	“As is” Recruitment Rules			Recommendation of Coordination Committee
		AIIMS	PGIMER	JIPMER	
9c	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees			Not Applicable	
10	If a DPC exists, what is its composition			Not Applicable	
11	In case of Deputation, Grades and Sources from which deputation is to be made and period of deputation			Not Applicable	
12	Period of probation, if any			Not Applicable	
13	Brief nature of the Job				

41.8 ASSISTANT STORES OFFICER /STORE OFFICER

S No.	Description	“As is” Recruitment Rules			Recommendation of Coordination Committee
		AIIMS	PGIMER	JIPMER	
1	Name of the Post Assistant Stores Officer/Store Officer	Assistant Stores Officer	Assistant Stores Officer	Store Officer	Although the post at this level in JIPMER carries the designation of Store Officer, but when compared to similar posts in A IIMS and PGIMER, this post is comparable with Asstt. Stores Officer in AIIMS and PGIMER*.
2	Number of Posts	9 Posts	3 Posts	1 Post	
3	Classification	Group ‘B’	Group ‘B’	Group ‘B’	Group – B
4	Pay Band and Grade Pay	Pay Band: 2 (Rs. 9300-34800) Grade Pay: Rs. 4600	PB-2, Rs. 9300-34800 Grade Pay Rs. 4600	PB2 9300-34800 GP Rs.4600/-	Pay Band: 2 (Rs. 9300-34800) Grade Pay: Rs. 4600
5	Method of Recruitment	33% by Direct Recruitment** 66% by Promotion	100 % by Promotion	By Promotion	100% by Promotion
6	Age limit for Direct Recruits	Upto 30 years (Relaxable upto 5 years in case of employees of AIIMS.	Not Applicable	Not Applicable	Not Applicable
7	Educational and other qualification required for Direct Recruits	(A) (i) Master's Degree in Economics/ Commerce/ Statistics. (ii) Three years' experience in handling stores, preferably medical Stores in Govt., Public or Private Sector. OR (B) (i) Bachelor's Degree in Economics/ Commerce/ Statistics. (ii) Post-graduate Degree/Diploma in Material Management of a	Not Applicable	Not Applicable	Not Applicable

S No.	Description	“As is” Recruitment Rules			Recommendation of Coordination Committee
		AIIMS	PGIMER	JIPMER	
		recognized University/Institution or equivalent. (iii) Three years' experience in handling stores, preferably medical Stores in Govt., Public or Private Sector.			
8	Whether benefit of added Years of service admissible under rule 30 of the CCS Pension Rules, 1972	Not Applicable	Not Applicable	Not Applicable	Not Applicable
9	In case of Recruitment by Promotion:				
9a	Whether by seniority-cum fitness i.e., 'non selection', or by 'Merit-cum-seniority' i.e., 'selection'	Merit-cum-Seniority	Merit-cum-Seniority	Non Selection	Selection - Merit cum Seniority
9b	Grades from which promotion is to be made and eligibility	Junior Stores Officer with 2 years of regular service in the grade	Jr. Stores Officer with 5 years of regular service in the grade.	Promotion from Stock Verifier/Office Superintendent Grade –II (Stores) with 5 years regular service in the grade	<p>Grade: Junior Stores Officer</p> <p>Eligibility:</p> <p>(i). 5 years of regular service in the grade</p> <p>(ii). Must have, in the feeder post, undergone once in every two years a short-term training course/orientation programme, for upgrading their skills for the post to which they are being considered for promotion.</p> <p>Benchmark: The minimum assessment of ACRs – Very Good</p>
9c	Whether age and educational qualifications prescribed for direct recruits will apply in the case of	Age: No Qualification: As in Column 9 (b)	Not Applicable	Not Applicable	Not Applicable

S No.	Description	“As is” Recruitment Rules				Recommendation of Coordination Committee	
		AIIMS	PGIMER	JIPMER			
	promotees						
10	If a DPC exists, what is its composition	1. Dean/ Chief of a Centre/ M.S (to be nominated by the Director	Chairman		Medical Supdt.	Chairman	
		2. Dy. Director (Admin.)	Member		One Senior Prof.	Member	
		3. F.A./Chief Accounts officer	Member		One Prof.	Member	
		4. One Representative of SC/ST to be nominated by the Director from persons of an appropriate status working at AIIMS or some other organisation.	Member		DDA/Sr. Admn. Officer	Member	
		5. One Representative of Minority Communities, to be nominated by the Director from persons of an appropriate status working at AIIMS or some other organisation.	Member				
		6. Chief/ Sr. Admin. Officer	Member				

S No.	Description	“As is” Recruitment Rules			Recommendation of Coordination Committee
		AIIMS	PGIMER	JIPMER	
11	In case of Deputation, Grades and Sources from which deputation is to be made and period of deputation	As at column 9 (b)	Not Applicable	Not Applicable	<ol style="list-style-type: none"> 1. General Supervision in all stores attached to the Institute and Hospital. 2. Materials management and proper accountability of all varieties of stores in all stores. 3. Applicability of prescribed stores procedure in all stores. 4. To control over all stores staff and assistants. 5. Supervision for timely replacement of stocks, proper utility. 6. Surprise inspection to all stores. 7. Supervision on the proper disposal of all scrap materials, fixing the upset price for the stores. 8. Involvement in all purchase committees, inspection, condemnation and disposal of stores
12	Period of probation, if any	2 years (for Direct Recruits only)	Nil	Not Applicable	Nil
13	Brief nature of the Job				.

* JIPMER has decided to re-designate this post as Assistant Store Officer.

41.9 STORES OFFICER

S No.	Description	“As is” Recruitment Rules			Recommendation of Coordination Committee
		AIIMS	PGIMER	JIPMER	
1	Name of the Post Stores Officer				To be designated as STORE & PURCHASE OFFICER
2	Number of Posts	4 Posts	2 Posts	No Post	
3	Classification	Group ‘A’	Group ‘A’		Group – ‘A’
4	Pay Band and Grade Pay	Pay Band: 3 (Rs. 15600-39100) Grade Pay: Rs. 5400	PB-2, Rs. 9300-34800 Grade Pay Rs. 5400		Pay Band: 3 (Rs. 15600-39100) Grade Pay: Rs. 5400
5	Method of Recruitment	100% by Promotion failing which by Deputation	By promotion failing by deputation		100% by Promotion failing which by Deputation
6	Age limit for Direct Recruits	Not Applicable	Upto 45 years		Not Applicable
7	Educational and other qualification required for Direct Recruits	Not Applicable	Essential 1. Masters degree in Commerce /Economics /Statistics. 2. Diploma in Material Management from a recognized University /Institution or equivalent. 3. Good working knowledge of computer. Desirable Atleast 10 years of experience out of which 5 years should be in Supervisory capacity in handling stores preferably in a medical institute of repute.		Not Applicable
8	Whether benefit of added Years of service admissible under rule 30 of the CCS	Not Applicable	Not Applicable		Not Applicable

S No.	Description	“As is” Recruitment Rules			Recommendation of Coordination Committee
		AIIMS	PGIMER	JIPMER	
	PensionRules, 1972				
9	In case of Recruitment by Promotion:				
9a	Whether by seniority-cum fitness i.e., ‘non selection’, or by ‘Merit-cum-seniority’ i.e., ‘selection’	Merit-cum-Seniority	Merit-cum-Seniority		Selection - Merit cum Seniority
9b	Grades from which promotion is to be made and eligibility	Asstt. Stores Officer with 4 years of regular service in the grade	Asstt. Stores Officer with 5 years of regular service in the grade.		Grade: Assistant Stores Officer Eligibility: (i). 3 years of regular service in the grade (ii) Must have, in the feeder post, undergone once in every two years a short-term training course/ orientation programme, for upgrading their skills for the post to which they are being considered for promotion. Benchmark: The minimum assessment of ACRs – Very Good
9c	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees	Not Applicable	Not Applicable		Not Applicable
10	If a DPC exists, what is its composition	1. Director	Chairman	Not Applicable	
		2. Medical Superintendent	Member		

S No.	Description	“As is” Recruitment Rules			Recommendation of Coordination Committee
		AIIMS	PGIMER	JIPMER	
		3.Chief of a Centre to be nominated by the Director	Member		
		4.One Representative of SC/ST to be nominated by the Director from persons of an appropriate status working at AIIMS or some other organisation.	Member		
		5.One Representative of Minority Communities, to be nominated by the Director from persons of an appropriate status working at AIIMS or some other organisation.	Member		
		6.An expert to nominated by the Director	Member		
		7.Deputy Director (Admn.)	Member		

S No.	Description	“As is” Recruitment Rules			Recommendation of Coordination Committee
		AIIMS	PGIMER	JIPMER	
11	In case of Deputation, Grades and Sources from which deputation is to be made and period of deputation	<p>Officers of Central/State/U.T Govts. failing which Officers of central Statutory/Autonomous Bodies holding analogous posts on regular basis or with 3/3 years .of regular service in the scale of Rs. 2000-3200 / 1640-2900 and possessing the following:</p> <p>(i) Degree of a recognised University or equivalent;</p> <p>(ii) Post Graduate Degree/ Diploma in Materials Management of a recognised University/ Institution or equivalent; and</p> <p>(iii) Not less than 5 years' experience in a supervisory capacity in handling stores, preferably medical.</p> <p>(Period of Deputation shall not ordinarily exceed 3 years)</p>	Not Applicable		<p>Source: Officers of the Central / State / Union Territory Governments / Universities / Statutory / Autonomous Bodies / Public Sector Undertakings / Research & Development Organizations</p> <p>(i) Holding analogous posts on regular basis or</p> <p>(ii) With 5 years of regular service in the post in the PB 2 with Grade Pay of Rs. 4600 or higher</p> <p>(a) Possessing the following qualifications and experience:</p> <p>(i) Post Graduate Degree/ Diploma in Materials Management from arecognised University/ Institution or equivalent; and not less than 5 years' experience in a supervisory capacity in handling stores, preferably medical.</p> <p>Period of deputation: Shall not ordinarily exceed 3 years.</p>
12	Period of probation, if any	Not Applicable	Nil		Promotion: 2 years
13	Brief nature of the Job				

Note:-

JIPMER to create post of Store & Purchase Officer depending on workload.

41.10 SENIOR STORES OFFICER

S No.	Description	"As is" Recruitment Rules			Recommendation of Coordination Committee
		AIIMS	PGIMER	JIPMER	
1	Name of the Post Senior Stores Officer				This Post exists in AIIMS only. **
2	Number of Posts	1	No Post	No Post	
3	Classification	Group 'A'			Group – 'A'
4	Pay Band and Grade Pay	Pay Band: 3 (Rs. 15600-39100) Grade Pay: Rs. 6600			Pay Band: 3 (Rs. 15600-39100) Grade Pay: Rs. 6600
5	Method of Recruitment	100% by Promotion failing which by Deputation			100% by Promotion failing which by Deputation
6	Age limit for Direct Recruits	Not Applicable			Not Applicable
7	Educational and other qualification required for Direct Recruits	Not Applicable			Not Applicable
8	Whether benefit of added Years of service admissible under rule 30 of the CCS Pension Rules, 1972	Not Applicable			Not Applicable
9	In case of Recruitment by Promotion:				
9a	Whether by seniority-cum fitness i.e., 'non selection', or by 'Merit-cum-seniority' i.e., 'selection'	Merit-cum-Seniority			Selection - Merit cum Seniority

S No.	Description	“As is” Recruitment Rules			Recommendation of Coordination Committee
9b	Grades from which promotion is to be made and eligibility	Stores Officer with 5 years of regular service in the grade			Grade: Stores Officer Eligibility: (i). 5 years of regular service in the grade (ii). Must have, in the feeder post, undergone once in every two years a short-term training course/orientation programme at any recognised academy/institute, for upgrading their skills for the post to which they are being considered for promotion. Benchmark: The minimum assessment of ACRs – Very Good
9c	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees	Not Applicable			Not Applicable
10	If a DPC exists, what is its composition	1. Director	Chairman		
		2. Chief of a Centre to be nominated by the Director	Member		
		3. Medical Superintendent	Member		
		4. One Representative of SC/ST to be nominated by the Director from persons of an appropriate status working at AIIMS or some other organisation.	Member		
		5. One Representative of Minority Communities, to	Member		

S No.	Description	“As is” Recruitment Rules				Recommendation of Coordination Committee
		be nominated by the Director from persons of an appropriate status working at AIIMS or some other organisation.				
		6.In expert to be nominated by the Director	Member			
		7.Deputy Director (Admn.)	Member			
11	In case of Deputation, Grades and Sources from which deputation is to be made and period of deputation	<p>Officers of Central/State/U.T Govts. failing which Officers of Central Statutory/Autonomous Bodies holding analogous posts on regular basis or with 5/B years of regular service in the scale of Rs.2200-4000/2000-3500 respectively and possessing the following:</p> <ul style="list-style-type: none"> (ii) Degree of a recognised University or equivalent; (iii) Post Graduate Degree/ Diploma in Materials Management of a recognised University/ Institution or equivalent; and (iv) Not less than 5 years' experience in a supervisory capacity in handling stores, preferably medical. <p>(Period of Deputation shall not ordinarily exceed 3 years)</p>				<p>Source: Officers of the Central / State / Union Territory Governments / Universities / Statutory / Autonomous Bodies / Public Sector Undertakings / Research & Development Organizations</p> <ul style="list-style-type: none"> (iii) Holding analogous posts on regular basis or (iv) With 5 years of regular service in the post in the PB 2 with Grade Pay of Rs. 4600 or higher <p>(b) Possessing the following qualifications and experience:</p> <ul style="list-style-type: none"> (v) Post Graduate Degree/ Diploma in Materials Management from a recognised University/ Institution or equivalent; and not less than 5 years' experience in a supervisory capacity in handling stores, preferably medical. <p>Period of deputation: Shall not ordinarily exceed 3 years.</p>

S No.	Description	“As is” Recruitment Rules			Recommendation of Coordination Committee
12	Period of probation, if any	Not Applicable			Promotion: 2 years
13	Brief nature of the Job				

Note:-

1. **During the discussions the Coordination Committee, it was observed that the Officers in Store Cadre are performing Procurement functions also. The name of the Cadre may therefore be revised as **Store & Purchase**.
2. It was also observed that the work in Store Cadre is presently being supervised by Chief Procurement Officer in **AIIMS** and Purchase Officers in **PGIMER**. This work is handled at a lower level in **JIPMER**, as the **Store Officer** in **JIPMER** is in PB-2 with GP- Rs. 4600/- .
3. The Post of Jr. Store Officer and Storekeeper have come to lie in the same PB-2(9300-34800) and GP (Rs. 4200/-). These posts could therefore be merged.
4. The recruitment of Officials in the grade of Store Keeper in AIIMS is either with Pharmacy Qualifications **OR** with Material Management. It is suggested that specific requirements of the candidates to be inducted shall be decided by the Officer-in-charge Store & Purchase before recruitment action is initiated.